

To: Ojai Basin Groundwater Management Agency Board of Directors  
From: Cece VanDerMeer  
Date: July 30, 2010  
Subject: Minutes of Board Meeting of July 29, 2010

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The Regular Meeting of the Ojai Basin Groundwater Management Agency was called to order at 7:00 PM at the Pope Plaza Conference Room.

**Attendees** were: Board Members: Jerry Conrow, President, Roger Essick, Russ Baggerly, Ken Petersen, Jim Coultas (new OWCD Alternate replacing Jim Ruch), and Diana Leach (GSWC Alternate); Secretary/Treasurer Cece VanDerMeer.  
Also in attendance: Zia Hosseinipour; Ventura County Watershed Protection District, Jordan Kear; Kear Groundwater, Dr. Gregory Schnaar, Daniel B. Stephens Assoc.  
Absent: Betsy Clapp

1. **Minutes:** On motion by Essick and 2<sup>nd</sup> by Baggerly, the minutes of the May 27, 2010 meeting were approved without comment or exception.
2. **Treasurer's Report and Disbursement Register for May & June 2010:** New OWCD Alternate Jim Coultas had several questions on the report, i.e. website expenses and activity, and what is the Ventura County Watershed Coalition. On motion by Baggerly and 2<sup>nd</sup> by Essick, the reports were received and filed. (Note that it was listed on the agenda as an action for approval, but Baggerly's motion was "receive and file".)
3. **PROGRESS REPORTS:**
  - a. **DWR Groundwater Agency Assistance Grant Update:** Jordan Kear reported that he has formed his own company, i.e. Kear Groundwater Company, and while he will be doing sub consultant work for DBS&A, he is no longer an employee of that company. DBS&A will issue a work order for Kear to continue working on this groundwater model project for OBGMA. Dr. Gregory Schnaar reported that the groundwater model analysis and E logs data will be used to populate the model. Conrow asked if DBS&A had received any payments from the state as yet, and the response was "no". Schnaar spoke with Tanya Meeth at DWR and plans to review invoices and payments with VanDerMeer.  
  
At this point, Coultas started an unrelated side discussion about the Soule Park wells and the longstanding agreement about conditions under which these wells could be used because they are adjacent to his property. Kear responded that the new Soule Park well will begin test pumping next week and will be in operation within the month.
  - b. **Ventura River Watershed Planning Project V-1:** Zia Hosseinipour of the VCWPD reported that there will be a presentation of the V-1 project at the Ventura County Watershed Coalition meeting next month. He reported

that the GSWC well is no longer in consideration for a monitoring well and the county will seek other wells for this purpose.

- c. **San Antonio Creek Recharge Project V-2 Design Progress:** This project is being managed by Gwyn Hall and Eric Pease at the county. Kear reported that Task One—geotechnical assessment of the 50% design is complete and the geotech report will be completed by next week. Kear presented the E logs from the drilling of the depth discrete monitoring well. The next task of the 50% design will be design plans and specs.
  - d. **Basin Water Level Report:** Petersen reported on the Gorham Well as of July 29, 2010. At a pumping rate of 352 gpm, the pumping level was 243' and the static level was 105', although he reminded everyone that this well is used steadily during this time of year so the static level is somewhat unreliable data.
4. **Web Site Updates:** Dave Reeser of Ojai Digital reported that the redesigned website is live and suggested that OBGMA have a process for determining additional information to be included on the site. He said one way would be to include a master link for Board members to provide him with ideas and suggestions directly, and the Board members said it would be good to have that service. He would then evaluate these suggestions and present them to the Board for consideration. Board asked him to provide activity data (# of hits) at the next meeting.
5. **Technical Support:** At the request of Conrow, Kear prepared and presented a proposed scope of professional and technical services as an independent consultant to OBGMA. His proposed rate would be \$100/hour with a monthly cost estimate of \$1200 for attending meetings, preparing reports, and providing technical services. Petersen asked Kear to clarify Task 3 and its limitations. Task 3 is to *“provide as needed hydrogeologic support to the OBGMA in support of its operations, including interface with stakeholders, well owners, investigations of groundwater levels, geology, stream flow, well production, basin storage status, or water quality.”* His response was that he would limit his services similar to USGS. Leach asked about potential conflicts of interest when Kear contracts with well owners and other stakeholders within OBGMA jurisdiction. Essick said he is concerned about potential conflicts as well. Kear responded that there is a clear professional distinction between roles and he would assure no conflicts or liabilities for OBGMA. Leach asked that his written agreement with OBGMA contain the appropriate “hold harmless” and other protective clauses as well as liability insurance. Kear said his standard agreements contain these provisions and he has professional liability insurance. It was the consensus of the Board that Kear should bring a formal agreement back to the Board at the next meeting for consideration.
6. **Memorandum of Understanding:** The Board reviewed the correspondence from Conrow to Gerhardt Hebner at the Ventura County Watershed Protection District as the effort to resolve the MOU and get info to OBGMA continues. The county’s late response to OBGMA’s inquiry about requirements would require that OBGMA revise its recently approved Ordinance No. 8 and go through

another ordinance process. Essick suggested that Conrow prepare a letter to the VCWPD stating that the next time OBGMA revises its ordinance, the Board will take his recommendations into consideration.

7. **Metering Requirements Notification To Well Owners:** VanDerMeer presented a report on active wells that do not have a meter and there were 95 total of the approximately 150 wells in the basin. She reported that she is still in the process of reconciling the well owners that have broken meters and are reporting that they do not have a meter. In three months, VanDerMeer will send out reminder letters to well owners who have not complied with requirements. Coultas questioned whether or not there is a process for exemptions because he has a small bedrock well that does not derive its flow from the basin. The ordinance does not include a process for requesting exemptions so the Board recommended that he just submit a letter requesting it.
8. **2008/2009 Audit Report:** The audit was discussed. There were no motions or actions on this item.
9. **Meeting Start Time Change:** Essick requested that the Board change the meeting start time to something earlier. After some discussion, the Board decided that future meetings would start at 5:00 pm. Baggerly stated that it is necessary to have a resolution for this to occur. There will be a resolution presented at the next meeting and, in order to start with the August meeting at an earlier time, Conrow will adjourn this regular meeting to 5:00pm August 26, 2010.
10. **DIRECTOR REPORTS AND COMMENTS (Board Members):**  
Ojai Water Conservation District -- None  
Mutuals -- None  
City Of Ojai -- None  
Golden State Water Company -- None  
Casitas Muncipal Water District - None
11. **PUBLIC COMMENT PERIOD:** No public comments

**ADJOURN** -- The meeting was adjourned in memory of Jim Ruch to 5:00pm August 26, 2010.