

To: Ojai Basin Groundwater Management Agency Board of Directors  
From: Cece VanDerMeer  
Date: December 6, 2013  
Subject: Minutes of the Board Meeting of November 14, 2013

The Regular Meeting of the Ojai Basin Groundwater Management Agency was called to order at 5:00 PM at the Pope Plaza Conference Room.

**Attendees were:** Board Members: Jerry Conrow; President, Roger Essick, Ken Petersen and Russ Baggerly Alternates; Diana Leach and Mary Bergen and Secretary/Treasurer Cece VanDerMeer.

Also in attendance: Elizabeth Martinez; VCWPD, William Ulrich; Gridley Water Group and Jordan Kear; Kear Groundwater.

1. **PUBLIC COMMENT PERIOD:** No public comments were received.
2. **Minutes:** On motion by Essick and 2<sup>nd</sup> by Petersen the minutes of the September 26, 2013 meeting were approved.
3. **Treasurer's Report:** The Treasurer's reports were received and filed.
4. **Audit Draft Fiscal Years 11/12 and 12/13:** Conrow stated that the Draft Audit included the Grant monies in the User Charges and needed to be in a separate line item. Leach requested that a letter be issued by the auditor regarding internal controls. On motion by Baggerly and 2<sup>nd</sup> by Essick the 11/12 and 12/13 audit was approved unanimously with the above requested changes.
5. **Investment Policy:** Petersen reported that he had researched investment policies. Baggerly stated that an investment policy needed Board approval by resolution and that he would research an investment draft from Casitas Municipal Water District.
6. **OBGMA and Ventura County Data Base Comparison:** Essick reported that he and Baggerly met with VCWPD's Gerhardt Hubner to address the OBGMA's list of noncompliant well owners and possible strategies for enforcement.

As a result of this meeting Rick Viergutz with the VCWPD mailed 193 annual water usage statements (AUS) to all wells in the Basin for calendar year 2012. VanDerMeer reported that as a result of the mailings the response has been overwhelming and a lot of new wells have been reported. The Board directed VanDerMeer to copy and deliver 2012 extraction statements on behalf of the well owners who are in compliance and to send a letter letting them know that the Agency reports usage to the County regularly and that the Agency will send in the requested reports to the County for them.

7. **Annual Report Draft:** Tabled for January 16, 2013 Board meeting.
8. **Groundwater Workplan Concept Paper:** Baggerly reported that the OBGMA needs to comment on the Groundwater Workplan Concept Paper and Conrow will draft the response.
9. **Progress Reports:**
  - a. **San Antonio Creek Recharge Project V-2 New Grant Application Pending Prop 84 Implementation:** Elizabeth Martinez from the Ventura County Watershed Protection District reported that the VCWPD was able to secure Prop 84 Round 1 IRWM Implementation Grant funding of \$500,000 from the State Department of Water Resources for additional construction funding (approved at May 14, 2013 Board of Supervisors Meeting).

In August, the District awarded a construction contract in the amount of \$2,022,004.89 to Environmental Construction, Inc. of Woodland Hills, CA. Project construction began on September 3, 2013. Work performed to date includes mobilization, staking, clearing/grubbing, access road and turnaround, pond scarification, pond 1 preparation for jacking, concreted riprap transfer channels and overflow channel, trenching for recharge pipeline to wells, and drilling the four recharge wells. Golden State Boring (subcontractor) will begin boring and jacking the 32-inch steel casing for the recharge pipeline this week. Martinez distributed photos documenting construction progress. J Construction is expected to be complete by the end of February 2014.

**b. Basin Water Level Report:** Petersen reported that the San Antonio Well #4 was pumping at 162 gpm with a draw down level of 415' and a static level was 204'.

**c. Kear Groundwater monthly Report:** Kear reported that the 3 transducers are in place and reporting every 3 hours. Conrow asked if additional transducers would be beneficial to the Basin and Kear suggested additional 4 or 5 transducers would improve reporting information.

**10. Director Reports and Comments (Board Members):**

Ojai Water Conservation District: Conrow reported that he had attended a Ventura County Watershed Protection District where it was stated that the VCWPD would be monitoring nitrates and potassium. Conrow's concern was where the monitoring locations would be.

Mutual's: None

City Of Ojai:

Golden State Water Company: None

Casitas Municipal Water District: None

**ADJOURN** -- The meeting was adjourned at 7:00 pm. The next regular meeting will be January 16, 2013 at 5:00pm

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Jerry L. Conrow, President