

**Ojai Basin Groundwater Management Agency
Meeting
January 27, 2022
3:00 pm**

(Meeting to be held via Zoom Teleconferencing. Access details noted on the agenda.)

Agenda Package



Ojai Basin Groundwater Management Agency
A Special District of the State of California

AGENDA
Ojai Basin Groundwater Management Agency
Meeting of January 27, 2022

Meeting Time 3:00 pm

Council Chambers, Ojai City Hall
401 South Ventura Street, Ojai, CA 93023

(Zoom Teleconference Available)

Phone: (805) 640-1207 **Web site:** obgma.com

Email address: obgma@aol.com

Due to Covid protocols recently implemented by the City of Ojai this meeting will only be accessible via Zoom Teleconferencing. Please see the following information to access the meeting:

For Zoom Public Call in Participation:

1. Zoom Dial in Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. The OBGMA.com Website;
3. City of Ojai YouTube Channel at:
<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)
4. In Ojai, CA: Spectrum Channel 10.

Public Comments: Members of the public who attend the meeting or Call In may provide public comment under item 6 or on each agenda item presented herein. Please wait until the Board Chair ask if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to OBGMA@aol.com "Attention Board of Directors".

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutuals:
- Ojai Water Conservation District:
- City of Ojai:
- Casitas Municipal Water District – Lake Level
- Community Facilities District - CMWD Ojai Service Area:

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output and Storage
- Nested Monitoring Well Project Update

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT ITEMS: Directors may pull an item off of consent items for discussion and action.

a. Minutes of June 24 and July 29, 2021.

Board review and approve the draft minutes as presented.

8. ACTION ITEMS

a. Treasurer's Report for December 2021

Board to review and approve Treasurers Report for December 2021.

b. Annual Report Scope of Services

Board to review and approve the proposed Scope of Services from Dudek to prepare the Annual Report in compliance with SGMA.

9. Information Items

a. Groundwater Sustainability Plan (GSP) Submittal Update

b. Fiscal Year 2021-2022 Budget - Overview of estimated expenses and revenue. Draft budget recommendation to be presented at the February 24, 2022 meeting.

10. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Discussion pursuant to Government Code § 54956.9(d)(4), regarding Agency decision whether or not to intervene as a party in the Upper Ventura River Comprehensive Groundwater Adjudication (*Santa Barbara Channelkeeper v. SWRCB, et al.*, Case No. 19STCP01176).

11. RETURN TO OPEN SESSION

Report by Agency Counsel

10. ADJOURNMENT: The next regular board meeting is scheduled for **February 24, 2022, 3:00 p.m.** Meetings are typically held in the Council Chambers at Ojai City Hall. However, due to current Covid protocols established by the City of Ojai this meeting is expected to be only accessible by Zoom teleconferencing. Details for providing public comment and or observation of the meeting will be posted with the agenda 72 hours prior to the meeting.

OBGMA
Cash Flow
December 2021

Beginning Cash Balances December 1, 2021

Bank of the Sierra-Checking	9,828.77
Bank of the Serra-Savings	5,016.23
	\$ 14,845.00

Inflows

GSP Extraction	4,962.03
Well Head Fee	1,432.67
Recordation Fee	60.29
Extraction Charges	1,763.35
Customer Over Payments	409.46
Savings Account Interest	3.17
Rent Reimbursement	1,830.00
	\$ 10,460.97

Outflows

Internet	85.60
Postage and Delivery	42.99
Payroll Expenses	1,442.30
Bookkeeping	437.50
Mileage	87.76
Hydrogeologist	3,597.65
Legal Fees	243.75
Rent	800.00
Telephone	221.62
	\$ 6,959.17

Ending Cash Balance December 31, 2021

Bank of the Sierra-Checking	13,327.40
Bank of the Serra-Savings	5,019.40
	\$ 18,346.80

Net Change in Cash Position

\$ 3,501.80

OBGMA
Disbursements Register
December 2021

Date	Num	Name	Description	Amount
12/06/2021	e	AT&T	Telephone	(196.62)
12/02/2021	e	AT&T Uverse	Internet	(42.80)
12/25/2021	e	Stamps.com	Postage and Delivery	(17.99)
12/30/2021	e	AT&T Uverse	Internet	(42.80)
12/28/2021	e	USPS	Postage and Delivery	(25.00)
12/30/2021	3360	417 Bryant Circle LLC	Rent	(800.00)
12/30/2021	3361	Voided Check	Voided Check	-
12/30/2021	3362	Hollister & Brace, Attorneys at Law	Professional Fees	(243.75)
12/30/2021	3363	Kear Groundwater	Professional Fees	(3,685.41)
12/30/2021	3364	M J Saltis Bookkeeping	Professional Fees	(437.50)
12/30/2021	3365	Roberta Barbee	Telephone	(25.00)
12/31/2021	3366	Barbee, Roberta J	Payroll	(1,442.30)
Total Disbursements December 2021				\$ (6,959.17)

OBGMA
Budget Actuals FYTD 21/22

	Oct-21	Nov-21	Dec-21	YTD
Beginning Bank Balance				
Checking	27,778.77	30,204.19	9,828.77	
Savings	50,016.23	25,016.23	5,016.23	
	77,795.00	55,220.42	14,845.00	
Income				
Returned Check Charges	-			-
GSP Extraction Fees	33,036.50	3,320.28	4,962.03	41,318.81
Well Head Fee	5,395.19	1,352.54	1,432.67	8,180.40
Interest Charges	5.42	-	-	5.42
Recordation Fee	351.38	68.35	60.29	480.02
Extraction Charges	22,838.15	2,381.10	1,763.35	26,982.60
Savings Acct Interest	-	-	3.17	3.17
Total Income	61,626.64	7,122.27	8,221.51	76,970.42
Expense				
Equipment Purchased	160.82	-	-	160.82
Computer Repairs	-	780.00	-	780.00
Printing and Reproduction	-	-	-	-
Liability Insurance	2,444.00	-	-	2,444.00
Postage and Delivery	221.99	67.11	42.99	332.09
Bank Service Charges	-	-	-	-
Workers Comp Ins	-	-	-	-
Office Supplies	16.09	1,063.49	-	1,079.58
Payroll Expenses	2,228.36	1,937.70	1,711.63	5,877.69
Professional Fees	12,104.03	8,808.33	4,366.66	25,279.02
Rent	905.30	905.30	800.00	2,610.60
Special Events	26.92	-	-	26.92
Telecommunications	222.44	264.76	307.22	794.42
Total Expense	18,329.95	13,826.69	7,228.50	39,385.14
Net Ordinary Income	43,296.69	(6,704.42)	993.01	37,585.28
Grant Activity				
WCB Grant Income	-	-	-	-
WCB (WS) Expenses	3,454.20	-	-	3,454.20
GSP Expenses	61,950.05	34,058.75	-	96,008.80
	(65,404.25)	(34,058.75)	-	(99,463.00)
Net Income	(22,107.56)	(40,763.17)	993.01	(61,877.72)
Other Adjustments				
Transfer to Savings	-	-	-	
Transfer From Savings	25,000.00	20,000.00	-	
Deposit Adj from Bank	-	-	-	
Payroll Tax Liab Paymts	813.63	-	-	
Payroll Liab on hold	359.11	308.61	269.33	
Customer Overpayments	-	2.22	409.46	
Voided Checks	-	-	-	
Refund- Work Comp Ins	-	-	-	
Customer Credits Applied	12.50			
Refunds	-	26.92	-	
State Comp Fund Dividend	-	50.00	-	
Rent Reimbursement			1,830.00	
Ending Bank Balance				
Checking	30,204.19	9,828.77	13,327.40	
Savings	25,016.23	5,016.23	5,019.40	
	55,220.42	14,845.00	18,346.80	

OBGMA EXTRACTION CHARGES BY PERIOD

2018/2019 Water Year

October/November/December 2018 (2019/1) (\$25/acre foot)					
2019/1	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	500.00	\$12,800.72			
Dom/Land	63.48	\$1,688.63			
Muni/Indus	28.25	\$706.25			
CMWD	320.70	\$8,017.50			
Totals	912.43	\$23,213.10	\$9,165.00	\$690.00	\$33,068.10

January/February/March 2019 (2019/2) (\$25/acre foot)					
2019/2	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	104.54	\$2,965.06			
Dom/Land	71.07	\$1,693.83			
Muni/Indus	10.66	\$278.75			
CMWD	236.40	\$5,910.00			
Totals	422.67	\$10,847.64	\$10,400.00	\$720.00	\$21,967.64

April/May/June 2019 (2019/3) (\$25/acre foot)					
2019/3	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	668.57	\$16,201.23			
Dom/Land	212.60	\$3,857.05			
Muni/Indus	20.60	\$515.01			
CMWD	410.90	\$10,272.50			
Totals	1312.67	\$30,845.79	\$9,620.00	\$725.00	\$41,190.79

July/August/September 2019 (2019/4) (\$25/acre foot)					
2019/4	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	1264.16	\$22,385.38			
Dom/Land	132.86	\$3,475.73			
Muni/Indus	39.06	\$976.67			
CMWD	524.10	\$13,102.50			
Totals	1960.18	\$39,940.28	\$10,270.00	\$755.00	\$50,965.28

Total for water YTD 10/1/18 - 9/30/19

Acre Feet	Charges	Well Head Fee	Recordation Fee	Total Rec'd
4607.95	\$104,846.81	\$39,455.00	\$2,890.00	\$147,191.81

2019/2020 Water Year

October/November/December 2019 (2020/1) (\$25/acre foot)						
2020/1	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	431.39	\$10,819.24				
Dom/Land	89.85	\$2,464.89				
Muni/Indus	23.22	\$579.92				
CMWD	378.10	\$9,450.00				
Totals	922.56	\$23,314.05	\$9,880.00	\$735.00	\$0.00	\$33,929.05

Jan/Feb/Mar 2020 (2/2020) (\$25/acre foot)						
2020/2	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	441.31	\$11,103.92				
Dom/Land	84.89	\$2,188.69				
Muni/Indus	16.21	\$401.75				
CMWD	264.80	\$6,620.00				
Totals	807.21	\$20,314.36	\$10,335.00	\$720.00	\$0.00	\$31,369.36

April/May/June (3/2020) (\$25/acre foot)						
2020/3	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	763.17	\$19,139.48				
Dom/Land	85.02	\$2,307.81				
Muni/Indus	13.55	\$338.75				
CMWD	337.80	\$8,445.00				
Totals	1199.54	\$30,231.04	\$9,815.00	\$585.00	\$43,681.34	\$84,312.38

July/August/September 2020 (2020-4) (\$25/acre foot)						
2020/4	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	1037.50	\$25,736.54				
Dom/Land	143.82	\$3,798.20				
Muni/Indus	16.18	\$404.50				
CMWD	359.00	\$8,975.00				
Totals	1556.50	\$38,914.24	\$9,685.00	\$585.00	\$57,583.07	\$106,767.31

Total for water YTD 10/1/19- 9/30/20

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
4485.81	\$112,773.69	\$39,715.00	\$2,625.00	\$101,264.41	\$ 256,378.10

OBGMA EXTRACTION CHARGES BY PERIOD

2020/2021 Water Year

October/November/December 2020 (2021/1)			(\$25/acre foot)			
2020/1	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	903.66	\$17,634.81				
Dom/Land	81.16	\$2,222.27				
Muni/Indus	35.22	\$880.50				
CMWD	339.00	\$8,487.50				
Totals	1359.04	\$29,225.08	\$9,555.00	\$570.00	\$42,532.94	\$81,883.02

Jan/Feb/Mar 2021 (2/2021)			(\$25/acre foot)			
2020/2	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	436.14	\$11,060.57				
Dom/Land	54.78	\$1,430.44				
Muni/Indus	11.60	\$290.00				
CMWD	241.30	\$6,032.50				
Totals	743.82	\$18,813.51	\$8,710.00	\$525.00	\$26,518.92	\$54,567.43

April/May/June 2021 (3/2021)			(\$25/acre foot)			
2020/3	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	853.99	\$21,410.34				
Dom/Land	98.83	\$2,608.24				
Muni/Indus	13.74	\$343.50				
CMWD	322.00	\$8,055.00				
Totals	1288.56	\$32,417.08	\$7,865.00	\$465.00	\$47,036.20	\$87,783.28

July/August/September 2021 (2021-4)			(\$25/acre foot)			
2020/4	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	590.62	\$14,808.26				
Dom/Land	15.74	\$545.53				
Muni/Indus						
CMWD	344.00	\$8,600.00				
Totals	950.36	\$23,953.79	\$7,150.00	\$425.00	\$34,528.52	\$66,057.31

Total for water YTD 10/1/20- 9/30/21

Acre Feet	Charges	Well Head Fee	Recordation	GSP Fees	Total Rec'd
4341.78	\$ 104,409.46	\$33,280.00	\$1,985.00	\$150,616.58	\$290,291.04

OBGMA
WCB Grant Budget Update
December 2021

	<u>Actual to Date</u>	<u>Budget</u>	<u>Balance</u>
WCB Grant Income	5,607.00	150,600.00	(144,993.00)
	\$ 5,607.00	\$ 150,600.00	\$ (144,993.00)
WCB Grant Expenses			
1 Task- Project Mgmt	3,238.75	5,200.00	(1,961.25)
2 Task- Water Mgmt Framewk	-	2,000.00	(2,000.00)
3 Task- Plans/Permits/Due D	97,440.21	138,400.00	(40,959.79)
4 Task- Reg Agency Guidance	-	-	-
5 Task- Education & Outreach	-	5,000.00	(5,000.00)
	\$ 100,678.96	\$ 150,600.00	\$ (49,921.04)
WCB Grant Cost Share Expenses	\$ 15,230.33	\$ 29,400.00	\$ (14,169.67)
Total Cost of Project	\$ 115,909.29	\$ 180,000.00	\$ (64,090.71)
Net Cost of Project to Date	\$ 110,302.29		
Total Retention to Date	\$ 623.00		
Total OBGMA Cost of Project to Date	\$ 116,532.29		
<p>***Retention of \$623.00 Held by WCB on 1st Progress Invoice</p> <p>***Expenses recorded through 12/31/2021</p> <p>***WCB Progress Invoice #2 for \$86,356.98 is in process</p> <p>***Expected Retention on Invoice #2: \$8635.70</p>			

OJAI BASIN GROUNDWATER
 MANAGEMENT AGENCY
 P O BOX 1779
 OJAI CA 93024

Checking Account

Sierra Business Checking		Number of Enclosures	11
Account Number	3711004850	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	63,259.74	Days in the statement period	31
5 Deposits/Credits	10,457.80	Average Ledger	20,942.17
16 Checks/Debits	53,756.18	Average Collected	20,804.38
Service Charge	.00		
Interest Paid	.00		
Ending Balance	19,961.36		

Deposits and Credits

Date	Description	Amount
12/02	Deposit	591.33
12/02	Deposit	1,307.25
12/17	Deposit	4,509.28
12/27	Deposit	1,830.00
12/31	Deposit	2,219.94

Other Debits

Date	Description	Amount
12/06	Payment ATT WEB	42.80-
12/07	OJAI BASIN GROUNDWATER Payment ATT PPD	196.62-
12/27	DBT CRD 0821 12/26/21 00025942 STAMPS.COM 855-608-2677 CA Card# 4272	17.99-
12/28	DBT CRD 0354 12/28/21 00024949 USPS STAMPS END	25.00-

Sierra Business Checking

3711004850 (Continued)

Date	Description	Other Debits	Amount
	888-434-0055 DC		
	Card# 4272		
12/31	Payment ATT		42.80-
	WEB		
	OJAI BASIN GROUNDWATER		

Date	Check No	Checks in Numerical Amount	Order Date	Check No	Amount
12/20	3341	6,000.00	12/06	3355	25.00
12/06	3342	975.00	12/06	3356	1,629.09
12/07	3351*	800.00	12/06	3357	105.30
12/02	3352	34,058.75	12/03	3358	1,029.50
12/06	3353	2,437.50	12/06	3359	5,644.58
12/09	3354	726.25			

* Denotes missing check numbers

Daily Balance Information					
Date	Balance	Date	Balance	Date	Balance
12/01	63,259.74	12/07	18,214.18	12/27	17,809.22
12/02	31,099.57	12/09	17,487.93	12/28	17,784.22
12/03	30,070.07	12/17	21,997.21	12/31	19,961.36
12/06	19,210.80	12/20	15,997.21		

Keep Climbing

**OBGMA
Reconciliation Summary**Bank of the Sierra-Checking, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	63,259.74
Cleared Transactions	
Checks and Payments - 16 items	-53,756.18
Deposits and Credits - 5 items	10,457.80
Total Cleared Transactions	<u>-43,298.38</u>
Cleared Balance	<u>19,961.36</u>
Uncleared Transactions	
Checks and Payments - 7 items	-6,739.26
Total Uncleared Transactions	<u>-6,739.26</u>
Register Balance as of 12/31/2021	<u>13,222.10</u>
New Transactions	
Checks and Payments - 1 item	-216.63
Total New Transactions	<u>-216.63</u>
Ending Balance	<u>13,005.47</u>

OBGMA Reconciliation Detail

Bank of the Sierra-Checking, Period Ending 12/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						63,259.74
Cleared Transactions						
Checks and Payments - 16 items						
Bill Pmt -Check	10/28/2021	3341	Fanning & Karrh CP...	X	-6,000.00	-6,000.00
Bill Pmt -Check	10/28/2021	3342	Hollister & Brace, At...	X	-975.00	-6,975.00
Bill Pmt -Check	11/29/2021	3352	Dudek	X	-34,058.75	-41,033.75
Bill Pmt -Check	11/29/2021	3359	Kear Groundwater	X	-5,644.58	-46,678.33
Bill Pmt -Check	11/29/2021	3353	Hollister & Brace, At...	X	-2,437.50	-49,115.83
Bill Pmt -Check	11/29/2021	3358	JMundy Consulting ...	X	-1,029.50	-50,145.33
Bill Pmt -Check	11/29/2021	3351	417 Bryant Circle LLC	X	-800.00	-50,945.33
Bill Pmt -Check	11/29/2021	3354	M J Saltis Bookkeep...	X	-726.25	-51,671.58
Bill Pmt -Check	11/29/2021	3357	Condor Self Storage	X	-105.30	-51,776.88
Paycheck	11/30/2021	3356	Barbee, Roberta J	X	-1,629.09	-53,405.97
Bill Pmt -Check	11/30/2021	3355	Roberta Barbee	X	-25.00	-53,430.97
Bill Pmt -Check	12/02/2021	e	AT&T Uverse	X	-42.80	-53,473.77
Bill Pmt -Check	12/06/2021	e	AT&T	X	-196.62	-53,670.39
Check	12/25/2021	e	Stamps.com	X	-17.99	-53,688.38
Check	12/28/2021	e	USPS	X	-25.00	-53,713.38
Bill Pmt -Check	12/30/2021	e	AT&T Uverse	X	-42.80	-53,756.18
Total Checks and Payments					-53,756.18	-53,756.18
Deposits and Credits - 5 items						
Deposit	12/02/2021			X	591.33	591.33
Deposit	12/02/2021			X	1,307.25	1,898.58
Deposit	12/16/2021			X	4,509.28	6,407.86
Deposit	12/23/2021			X	1,830.00	8,237.86
Deposit	12/30/2021			X	2,219.94	10,457.80
Total Deposits and Credits					10,457.80	10,457.80
Total Cleared Transactions					-43,298.38	-43,298.38
Cleared Balance					-43,298.38	19,961.36
Uncleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	12/30/2021	3363	Kear Groundwater		-3,685.41	-3,685.41
Bill Pmt -Check	12/30/2021	3360	417 Bryant Circle LLC		-800.00	-4,485.41
Bill Pmt -Check	12/30/2021	3364	M J Saltis Bookkeep...		-437.50	-4,922.91
Bill Pmt -Check	12/30/2021	3362	Hollister & Brace, At...		-243.75	-5,166.66
Bill Pmt -Check	12/30/2021	3361	Condor Self Storage		-105.30	-5,271.96
Bill Pmt -Check	12/30/2021	3365	Roberta Barbee		-25.00	-5,296.96
Paycheck	12/31/2021	3366	Barbee, Roberta J		-1,442.30	-6,739.26
Total Checks and Payments					-6,739.26	-6,739.26
Total Uncleared Transactions					-6,739.26	-6,739.26
Register Balance as of 12/31/2021					-50,037.64	13,222.10
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	01/04/2022	e	AT&T		-216.63	-216.63
Total Checks and Payments					-216.63	-216.63
Total New Transactions					-216.63	-216.63
Ending Balance					-50,254.27	13,005.47

OJAI BASIN GROUNDWATER
 MANAGEMENT AGENCY
 P O BOX 1779
 OJAI CA 93024

Savings Account

Account Title: OJAI BASIN GROUNDWATER
 MANAGEMENT AGENCY

Sierra Business Savings			0
Account Number	3712006821	Statement Dates	10/01/21 thru 12/31/21
Previous Balance	50,016.23	Days in the statement period	92
Deposits/Credits	.00	Average Ledger	25,179.27
3 Checks/Debits	45,000.00	Average Collected	25,179.27
Service Charge	.00	Interest Earned	3.17
Interest Paid	3.17	Annual Percentage Yield Earned	0.05%
Ending Balance	5,019.40	2021 Interest Paid	43.38

Date	Description	Deposits and Credits	Amount
12/31	Interest Deposit		3.17

Other Debits			
10/28	Transf to SierrBus	4850	25,000.00-
	To Cover Dudek Invoices Paid		
	Confirmation number 1028210918		
11/29	Transf to SierrBus	4850	15,000.00-
	Dudek		
	Confirmation number 1129212260		
11/29	Transf to SierrBus	4850	5,000.00-
	Kear		
	Confirmation number 1129212381		

Sierra Business Savings

3712006821 (Continued)

Daily Balance Information			
Date	Balance	Date	Balance
10/01	50,016.23	11/29	5,016.23
10/28	25,016.23	12/31	5,019.40

Keep Climbing

OBGMA Reconciliation Detail

Bank of the Serra-Savings, Period Ending 12/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,016.23
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2021			X	3.17	3.17
Total Deposits and Credits					3.17	3.17
Total Cleared Transactions					3.17	3.17
Cleared Balance					3.17	5,019.40
Register Balance as of 12/31/2021					3.17	5,019.40
Ending Balance					3.17	5,019.40

12:47 PM

01/13/22

OBGMA Reconciliation Summary

Bank of the Serra-Savings, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	5,016.23
Cleared Transactions	
Deposits and Credits - 1 item	<u>3.17</u>
Total Cleared Transactions	<u>3.17</u>
Cleared Balance	<u>5,019.40</u>
Register Balance as of 12/31/2021	5,019.40
Ending Balance	5,019.40

November 30, 2021

John R. Mundy
Ojai Basin Groundwater Management Agency
417 Bryant Circle, Suite 112
Ojai, California 93023

Subject: Proposal to Prepare the Annual Report for the Ojai Valley Basin Groundwater Sustainability Plan

Dear John Mundy:

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Agencies (GSAs) to submit annual reports to the California Department of Water Resources (DWR) by April 1 of each year following adoption of a Groundwater Sustainability Plan (GSP). The first annual report for the Ojai Valley Groundwater Basin (OVGB) is due April 1, 2022. Dudek is uniquely suited to complete the annual report for the OVGB because of our development of the GSP.

1 Scope of Work

The annual report will be prepared in accordance with Section 356.2 of the GSP Regulations¹ and will include information on groundwater conditions and GSP implementation progress over the past water year. Each task required to produce the annual report is described in detail below.

Task 1 General Information

GSP Regulations Section 356.2 (a) requires general information, including an executive summary and a location map depicting the basin covered by the report. Dudek will prepare an executive summary and location maps depicting the OVGB. The executive summary will be developed based on information in the GSP and from Tasks 2 through 6 described below. The executive summary will include a description of significant progress and pertinent findings of the reporting period, and key recommendations moving forward. Location maps of the OVGB will be based on the GSP figures.

Task 2 Groundwater Elevation Contour Maps

GSP Regulations Section 356.2 (b)(1)(A) requires groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions. Dudek will use groundwater elevation data collected by the County of Ventura and Ojai Basin Groundwater Management

¹ Title 23, Division 2, Chapter 1.5, Subchapter 2 of the California Code of Regulations, which is commonly referred to as the Groundwater Sustainability Plan Regulations (GSP Regulations).

Agency (OBGMA) to construct two groundwater elevation contour maps for the OVGB—one map will be developed for the spring of 2021 and one will be developed for the fall of 2021.

Task 3 Hydrographs

GSP Regulations Section 356.2 (b)(1)(B) requires hydrographs of groundwater elevations and water year type. Dudek will create hydrographs of groundwater elevations and water year type for wells monitored in the OVGB. The hydrographs will show historical data to the greatest extent available, including the period from January 1, 2015 to current reporting year (fall of 2021). Dudek will use the OVGB monitoring network and available historical groundwater elevation data to construct the hydrographs. The water year types will be consistent with those developed in the GSP. The written section of the annual report will include a description and interpretation of the data shown in the hydrographs, and a discussion of observed data gaps and recommendations for modifications to the monitoring network, if warranted.

Task 4 Groundwater Extraction, Surface Water Supply, and Total Water Use

GSP Regulations Sections 356.2 (b)(2) through (4) require documentation of groundwater extractions, surface water use, and total water use for the preceding water year. Dudek will use groundwater extraction data provided by OBGMA and surface water delivery data provided by Casitas Municipal Water District (CMWD) to summarize groundwater extractions, surface water use, and total water use by water use sector. Dudek met with CMWD in October 2021 to develop an approach to obtain surface water delivery data by water year that more accurately reflects surface water deliveries supplied to parcels that overlie the OVGB. Previous data was based on pressure zones that include both parcels within and outside of the OVGB. Dudek will hold an additional meeting with CMWD to confirm the data acquisition approach and report the finding to the OBGMA Board. The total water use information will be summarized in the report text and a table and include the method of measurement and accuracy of measurements. Maps that illustrate the general location and volumes of extractions will also be developed.

Task 5 Change in Groundwater in Storage

GSP Regulations 356.2 (b)(5)(A) and (B) require that water year change in storage maps for each principal aquifer in the basin be included in the annual report. In addition, graphs that show water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage based on historical data to the greatest extent available, including the period from January 1, 2015 to the current reporting year, also be included.

For the GSP, the change in storage was calculated from the Ojai Basin Groundwater Model (OBGM) for water years 1971 through 2019. Due to the limited time and budget available to produce the annual report, updating and using the model to estimate change in storage is not feasible. Instead, Dudek proposes to use measured groundwater elevation data and aquifer hydraulic properties to calculate the change in groundwater in storage between water years, as described in GSP Section 3.3.2.6, Minimum Threshold Measurement Method. The change in groundwater elevation in each model cell will be calculated and multiplied by the specific yield assigned to the model cell to calculate the change in storage in each model cell. The sum of the volume changes in the

individual model cells will be the total amount of change in groundwater in storage in the OVGB. The results of the analysis will be summarized in graphical and tabular format.

Task 6 Description of Progress

GSP Regulations 356.2 (c) requires that a description of progress towards implementing the GSP be included in the annual report. Dudek will work with the OBGMA to provide a description of activities performed to date. This may include implementation of projects and management actions since adoption of the GSP, or other significant milestones.

Task 7 Annual Report Preparation

Dudek will prepare a draft annual report for OBGMA review. The draft and review schedule are provided in Table 1 below. The draft report will be provided to OBGMA board members in electronic format only. The draft annual report will include findings from Tasks 1 through 6, and all supporting information will be included in appendices to the draft annual report. Dudek will incorporate appropriate OBGMA board member comments on the draft annual report and finalize the report according to the schedule below. Because of the April 1, 2022 submittal deadline, the schedule and budget assume a single round of review by OBGMA board members. The final annual report will be provided in electronic format and hard copy, if desired.

Task 8 Project Management and Meetings

This task covers project management needs, including but not limited to calls with OBGMA board members, invoicing, and project team calls and meetings. It is anticipated that one meeting in Ojai may be needed to present the findings of the annual report. Dudek has budgeted for one Dudek staff member to attend this meeting.

2 Fee

Dudek will bill on a time and materials basis in accordance with rates provided in our existing contract with OBGMA and listed in the 2021 Dudek Standard Schedule of Charges (Attachment A). The total cost to complete tasks 1 through 8 is provided below.

TOTAL COST \$30,000.00

3 Schedule

The following provides the tentative schedule for completion of the annual report. Dudek assumes that the draft annual report will not need to be released for public review.

Table 1. Schedule

Task	Date of Completion
OBGMA Approval of Scope of Work	December 9, 2022
Submittal of Draft Annual Report to OBGMA	February 24, 2022 (February Regular Board Meeting)
Receipt of OBGMA Comments	March 10, 2022
Submittal/Adoption of Final Annual Report to OBGMA	March 24, 2022 (March Regular Board Meeting)

Dudek appreciates this opportunity to assist the OBGMA. If you have any questions or require further discussion, please contact me at tdriscoll@dudek.com or 760.415.1425.

Sincerely,



Trey Driscoll, PG No. 8511, CHG No. 936
Principal Hydrogeologist

Att.: Attachment A, 2021 Standard Schedule of Charges
cc: Devin Pritchard-Peterson, Dudek

Attachment A

2021 Standard Schedule of Charges

DUDEK

2021 STANDARD SCHEDULE OF CHARGES

ENGINEERING SERVICES

Project Director.....	\$295.00/hr
Principal Engineer III.....	\$275.00/hr
Principal Engineer II.....	\$265.00/hr
Principal Engineer I.....	\$255.00/hr
Program Manager.....	\$240.00/hr
Senior Project Manager.....	\$240.00/hr
Project Manager.....	\$235.00/hr
Senior Engineer III.....	\$230.00/hr
Senior Engineer II.....	\$220.00/hr
Senior Engineer I.....	\$210.00/hr
Project Engineer IV/Technician IV.....	\$200.00/hr
Project Engineer III/Technician III.....	\$190.00/hr
Project Engineer II/Technician II.....	\$175.00/hr
Project Engineer I/Technician I.....	\$160.00/hr
Senior Designer.....	\$180.00/hr
Designer.....	\$170.00/hr
Assistant Designer.....	\$165.00/hr
CADD Operator III.....	\$160.00/hr
CADD Operator II.....	\$150.00/hr
CADD Operator I.....	\$135.00/hr
CADD Drafter.....	\$125.00/hr
CADD Technician.....	\$115.00/hr
Project Coordinator.....	\$140.00/hr
Engineering Assistant.....	\$120.00/hr

ENVIRONMENTAL SERVICES

Project Director.....	\$245.00/hr
Senior Specialist IV.....	\$230.00/hr
Senior Specialist III.....	\$220.00/hr
Senior Specialist II.....	\$200.00/hr
Senior Specialist I.....	\$190.00/hr
Specialist V.....	\$180.00/hr
Specialist IV.....	\$170.00/hr
Specialist III.....	\$160.00/hr
Specialist II.....	\$145.00/hr
Specialist I.....	\$130.00/hr
Analyst V.....	\$120.00/hr
Analyst IV.....	\$110.00/hr
Analyst III.....	\$100.00/hr
Analyst II.....	\$90.00/hr
Analyst I.....	\$80.00/hr
Technician V.....	\$100.00/hr
Technician IV.....	\$90.00/hr
Technician III.....	\$80.00/hr
Technician II.....	\$70.00/hr
Technician I.....	\$60.00/hr
Compliance Monitor.....	\$95.00/hr

MAPPING AND SURVEYING SERVICES

Application Developer II.....	\$190.00/hr
Application Developer I.....	\$150.00/hr
GIS Analyst V.....	\$200.00/hr
GIS Analyst IV.....	\$160.00/hr
GIS Analyst III.....	\$140.00/hr
GIS Analyst II.....	\$125.00/hr
GIS Analyst I.....	\$110.00/hr
UAS Pilot.....	\$110.00/hr
Survey Lead.....	\$180.00/hr
Survey Manager.....	\$130.00/hr
Survey Crew Chief.....	\$110.00/hr
Survey Rod Person.....	\$90.00/hr
Survey Mapping Technician.....	\$90.00/hr

CONSTRUCTION MANAGEMENT SERVICES

Principal/Manager.....	\$195.00/hr
Senior Construction Manager.....	\$180.00/hr
Senior Project Manager.....	\$165.00/hr
Construction Manager.....	\$155.00/hr
Project Manager.....	\$145.00/hr
Resident Engineer.....	\$145.00/hr
Construction Engineer.....	\$140.00/hr
On-site Owner's Representative.....	\$140.00/hr
Construction Inspector III.....	\$130.00/hr
Construction Inspector II.....	\$120.00/hr
Construction Inspector I.....	\$110.00/hr
Prevailing Wage Inspector.....	\$135.00/hr

HYDROGEOLOGY/HAZWASTE SERVICES

Project Director.....	\$285.00/hr
Principal Hydrogeologist/Engineer II.....	\$265.00/hr
Principal Hydrogeologist/Engineer I.....	\$250.00/hr
Sr. Hydrogeologist IV/Engineer IV.....	\$235.00/hr
Sr. Hydrogeologist III/Engineer III.....	\$220.00/hr
Sr. Hydrogeologist II/Engineer II.....	\$205.00/hr
Sr. Hydrogeologist I/Engineer I.....	\$190.00/hr
Hydrogeologist VI/Engineer VI.....	\$180.00/hr
Hydrogeologist V/Engineer V.....	\$170.00/hr
Hydrogeologist IV/Engineer IV.....	\$160.00/hr
Hydrogeologist III/Engineer III.....	\$150.00/hr
Hydrogeologist II/Engineer II.....	\$140.00/hr
Hydrogeologist I/Engineer I.....	\$130.00/hr
Technician.....	\$100.00/hr

DISTRICT MANAGEMENT & OPERATIONS

District General Manager.....	\$195.00/hr
District Engineer.....	\$185.00/hr
Operations Manager.....	\$160.00/hr
District Secretary/Accountant.....	\$120.00/hr
Collections System Manager.....	\$135.00/hr
Grade V Operator.....	\$125.00/hr
Grade IV Operator.....	\$110.00/hr
Grade III Operator.....	\$100.00/hr
Grade II Operator.....	\$75.00/hr
Grade I Operator.....	\$70.00/hr
Operator in Training.....	\$65.00/hr
Collection Maintenance Worker.....	\$75.00/hr

CREATIVE SERVICES

3D Graphic Artist.....	\$180.00/hr
Creative Services IV.....	\$160.00/hr
Creative Services III.....	\$145.00/hr
Creative Services II.....	\$130.00/hr
Creative Services I.....	\$115.00/hr

PUBLICATIONS SERVICES

Technical Editor III.....	\$145.00/hr
Technical Editor II.....	\$130.00/hr
Technical Editor I.....	\$115.00/hr
Publications Specialist III.....	\$105.00/hr
Publications Specialist II.....	\$95.00/hr
Publications Specialist I.....	\$85.00/hr
Clerical Administration.....	\$90.00/hr

Forensic Engineering – Court appearances, depositions, and interrogatories as expert witness will be billed at 2.00 times normal rates.

Emergency and Holidays – Minimum charge of two hours will be billed at 1.75 times the normal rate.

Material and Outside Services – Subcontractors, rental of special equipment, special reproductions and blueprinting, outside data processing and computer services, etc., are charged at 1.15 times the direct cost.

Travel Expenses – Mileage at current IRS allowable rates. Per diem where overnight stay is involved is charged at cost

Invoices, Late Charges – All fees will be billed to Client monthly and shall be due and payable upon receipt. Invoices are delinquent if not paid within 30 days from the date of the invoice. Client agrees to pay a monthly late charge equal to 1% per month of the outstanding balance until paid in full.

Annual Increases – Unless identified otherwise, these standard rates will increase 3% annually.

The rates listed above assume prevailing wage rates does not apply. If this assumption is incorrect Dudek reserves the right to adjust its rates accordingly.

**OBGMA
FY 2022 Budget**

TOTAL

	Jun 22	Jul 22	Aug 22	Sep 22	2021-2022
<u>Income</u>					
GSP Extraction	14,137.00	14,137.00	14,137.00	14,137.00	169,644.00
Well Head Fee	3,689.00	3,689.00	3,689.00	3,689.00	44,268.00
Interest Charge On Extraction	1.60	1.60	1.60	1.60	19.20
Recordation Fee	180.00	180.00	180.00	180.00	2,160.00
Extraction Charges	9,215.00	9,215.00	9,215.00	9,215.00	110,580.00
Total	27,222.60	27,222.60	27,222.60	27,222.60	326,671.20
<u>Expense</u>					
Bad Debt	0.00	0.00	0.00	0.00	0.00
Internet	42.80	42.80	42.80	42.80	513.60
Postage and Delivery	58.00	58.00	58.00	58.00	696.00
Printing and Reproduction	16.50	16.50	16.50	16.50	198.00
Medical Reimbursement	0.00	0.00	0.00	0.00	0.00
Equipment Purchased	40.00	40.00	40.00	40.00	480.00
Advertisement	7.50	7.50	7.50	7.50	90.00
Bank Service Charges	0.00	0.00	0.00	0.00	0.00
Insurance	224.00	224.00	224.00	224.00	2,688.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Office Supplies	110.00	110.00	110.00	110.00	1,320.00
Payroll Expenses	1,575.00	1,575.00	1,575.00	1,575.00	18,900.00
Professional Fees	9,494.00	9,494.00	9,494.00	9,494.00	113,928.00
Rent	715.00	715.00	715.00	715.00	8,580.00
Telephone	210.00	210.00	210.00	210.00	2,520.00
Total	12,492.80	12,492.80	12,492.80	12,492.80	149,913.60
<u>Net Operating Expense</u>	14,729.80	14,729.80	14,729.80	14,729.80	176,757.60
Interest Income	5.00	5.00	5.00	5.00	60.00
Other Income	0.00	0.00	0.00	0.00	0.00
Total	5.00	5.00	5.00	5.00	60.00
Ground Water Sustainability	8,355.00	8,355.00	8,355.00	8,355.00	100,260.00
Grant Expenses	0.00	0.00	0.00	0.00	0.00
Total	8,355.00	8,355.00	8,355.00	8,355.00	100,260.00
<u>Net Income</u>	6,374.80	6,374.80	6,374.80	6,374.80	76,497.60

Exhibit 1	OBGMA 5 Year Estimated Revenues and Expenses (Pay as You Go)	2019/2020 Budget	2020/2021 Est. Budget	2021/2022 Est. Budget	2022/2023 Est. Budget	2023/2024 Est. Budget	5 Year Estimated Totals	
2	Labor							Line Item Notes/Comments
7	Total Labor Cost:	41,800.00	40,400.00	40,400.00	40,400.00	40,400.00	203,400.00	
8								
9	Office Expenses							
17	Total Office Cost:	18,100.00	15,600.00	18,100.00	15,600.00	18,100.00	85,500.00	
18								
19	Training & Memberships							
23	Total Training and Memberships Cost	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	15,000.00	
24								
25	Regular Professional/Support Services							
38	Total Professional/Support Services Cost	90,600.00	70,600.00	82,600.00	70,600.00	82,600.00	397,000.00	
39	Total Annual Operating Cost	153,500.00	156,570.00	159,701.40	162,895.43	166,153.34	798,820.16	Assumes a 2% Inflation Rate
	Operating Revenues							
45	Total Annual Operating Revenues	142,080.00	142,080.00	142,080.00	142,080.00	142,080.00	710,400.00	
46	Revenues +/- Expenses	-11,420.00	-14,490.00	-17,621.40	-20,815.43	-24,073.34	-88,420.16	* \$4.43 Increase in Extraction Fee covers this deficit
47	Starting Reserve Balance	114,865.00	103,445.00	88,955.00	71,333.60	50,518.17		
48	Ending Reserve Balance	103,445.00	88,955.00	71,333.60	50,518.17	26,444.84		
	(Fee Table 1)							
A	Extraction Fee/Act	25.00	25.00	25.00	25.00	25.00		
B	Estimated Extraction (ACFT/YR)	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00		
C	Estimated Extraction Fee Revenue	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00		
D	Number of Wells Assessed	148.00	148.00	148.00	148.00	148.00		
E	Well Head Fee/Well/QTR	65.00	65.00	65.00	65.00	65.00		* \$100/Qtr Wellhead Fee covers the deficit w/no increase in Extraction fee
F	Estimated Wellhead Fee Revenue	38,480.00	38,480.00	38,480.00	38,480.00	38,480.00		
	Estimated Total Revenue	138,480.00	138,480.00	138,480.00	138,480.00	138,480.00		
	Groundwater Sustainability Planning (GSP) Cost and Grant Revenue							
1A	Grant Agreement Administration						0.00	No funding Estimated for Development of GSP
2A	Hydrogeologist/Support Consultants	66,800.00	100,000.00	100,000.00			266,800.00	
3A	Groundwater Model Update/Basin Setting	33,350.00	33,350.00				66,700.00	
4A	Stakeholder Outreach/Website Update	15,000.00	25,850.00	25,850.00			66,700.00	
5A	Monitoring/Assessment		33,350.00	33,350.00			66,700.00	
6A	Total GSP Estimated Expenditures	115,150.00	192,550.00	159,200.00			466,900.00	
	Revenues for GSP	111,000.00	148,000.00	148,000.00	80,000.00	0.00	487,000.00	
	Balance	-4,150.00	-44,550.00	-11,200.00	80,000.00	0.00	20,100.00	
	Contributions to - from General Fund Reserves	-4,150.00	-44,550.00	-11,200.00	39,084.57	0.00	0.00	
	General Fund Reserve Balance / Cash Flow	99,295.00	40,255.00	11,433.60	50,518.17	26,444.84	26,444.84	
	(Fee Table 2)							
G	Proposed GSP Extraction Fee/Act Increase	37.00	37.00	37.00	20.00	0.00		
H	Estimated Extraction (ACFT)	3,000.00	4,000.00	4,000.00	4,000.00	4,000.00		
I	Total GSP Revenue	111,000.00	148,000.00	148,000.00	80,000.00	0.00	487,000.00	

Notes 1. Prepared 4/6/20 - JMundy