



AGENDA

June 29, 2023 at 3:00 pm

Council Chambers, Ojai City Hall

401 South Ventura Street, Ojai, CA 93023

Phone: 805.640.1207 Web site: obgma.com

Email: obgma@aol.com

Board of Directors

Richard Hajas, Casitas Municipal Water District

Jim Finch, Ojai Water Conservation District

Peter Theilke, Mutual Water Companies

Bob Daddi, Community Facilities District

Andrew Whitman, City of Ojai

Zoom Teleconferencing for Public Call in Participation:

1. Zoom Dial in Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. Zoom Meeting

Link: <https://us02web.zoom.us/j/82757127464?pwd=Rm5JenhNUDNvRVovaEUwMzdScnFRdz09>

3. www.OBGMA.com

4. City of Ojai YouTube Channel at:

<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)

5. In Ojai, CA: Spectrum Channel 10.

Public Comments: Members of the public may provide public comments under Item 6 or on each agenda item presented herein. Please wait until the Board Chair asks if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to

OBGMA@aol.com "Attention Board of Directors".

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutual Water Companies
- Ojai Water Conservation District
- City of Ojai
- Casitas Municipal Water District
- Community Facilities District – CMWD Ojai Service Area

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output, and Storage

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the Board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT AGENDA

- a. Financial Report for May 2023
- b. Minutes of the May 25, 2023 Meeting
- c. Minutes of the April 27, 2023 Meeting
- d. Minutes of the March 30, 2023 Meeting
- e. Minutes of the March 8, 2023 Meeting
- f. Minutes of the January 26, 2023 Meeting
- g. Minutes of the December 6, 2022 Meeting

8. ACTION ITEMS

a. Well Verification Application

- Approve Revised Well Verification Application and Process Flow Chart

9. DISCUSSION ITEMS

- a. Perched Groundwater Ordinance

10. ADJOURNMENT

The regular meetings of the Ojai Basin Groundwater Management Agency are scheduled for the last Thursday of each month. The meeting agenda will be posted at Ojai City Hall and the OBGMA website 72 hours prior to the meeting.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for July 27, 2023, 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing. Please contact OBGMA by email at obgma@aol.com or by calling 805.640.1207 with any questions.

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, Interim General Manager
Subject: Financial Report for May 2023
June 29, 2023

Recommendation

- Approve Financial Report for May 2023

Background and Discussion

The May 2023 Financial Report is attached for review and approval. Extractions and associated charges were updated from the April 2023 report.

Budget Impact

There is no immediate budget impact related to approval of the Financial Reports.

Attachment: May 2023 Financial Report

OBGMA
Budget Actuals FYTD 22/23

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	YTD
Beginning Bank Balance									
Checking	14,745.09	74,843.99	85,115.19	82,727.38	114,741.84	121,125.19	70,773.32	73,579.63	
Savings	5,021.30	5,021.30	5,021.30	5,021.91	5,021.91	5,021.91	5,022.55	5,022.55	
	19,766.39	79,865.29	90,136.49	87,749.29	119,763.75	126,147.10	75,795.87	78,602.18	
Income									
Returned Check Charges	-	-	-	-	-	-	-	-	-
GSP Extraction Fees	27,096.63	9,328.16		21,490.54	1,596.32	395.45	9,987.70	393.84	70,288.64
Well Head Fee	4,759.59	1,509.99		4,897.39	2,465.80	580.74	4,937.95	1,940.15	21,091.61
Interest Charges	-	-	-	-	1.25		2.50	10.00	13.75
Recordation Fee	289.35	87.95		303.91	125.00	34.67	284.44	94.24	1,219.56
Extraction Charges	19,214.92	6,428.25		15,314.59	3,616.00	307.21	7,612.35	660.82	53,154.14
Savings Acct Interest	-	-	0.61	-	-	0.64			1.25
Total Income	51,360.49	17,354.35	0.61	42,006.43	7,804.37	1,318.71	22,824.94	3,099.05	145,768.95
Total Income	51,360.49	17,354.35	0.61	42,006.43	7,804.37	1,318.71	22,824.94	3,099.05	119,844.96
Expense									
Equipment Purchased	-	-	-	-	-	-	-	-	-
Computer Repairs	-	-	-	-	-	-	-	-	-
Printing and Reproduction	-	-	-	-	-	-	-	-	-
Liability Insurance	-	1,176.00	-	-	-	2,898.00	-	-	4,074.00
Postage and Delivery	249.99	17.99	17.99	92.49	17.99	67.99	17.99	17.99	500.42
Bank Service Charges	-	3.00	-	-	-	-	-	-	3.00
Workers Comp Ins	-	-	-	-	-	-	161.08	368.20	529.28
Office Supplies	55.68	83.99	-	-	99.99	828.23	-	-	1,067.89
Payroll Expenses	2,874.26	2,422.12	2,422.13	2,471.63	2,471.62	2,767.78	2,841.96	2,745.08	21,016.58
Professional Fees	5,077.78	2,581.25	-	5,201.53	-	13,183.15	12,162.88	9,346.96	47,553.55
Rent	907.10	907.10	107.10	1,707.10	(922.90)	907.10	907.10	907.10	5,426.80
Special Events	-	-	-	-	-	-	-	-	-
Telecommunications	308.28	307.50	239.09	317.48	268.68	552.75	293.77	371.08	2,658.63
Total Expense	9,473.09	7,498.95	2,786.31	9,790.23	1,935.38	21,205.00	16,384.78	13,756.41	82,830.15
Net Ordinary Income	41,887.40	9,855.40	(2,785.70)	32,216.20	5,868.99	(19,886.29)	6,440.16	(10,657.36)	37,014.81
Grant Activity									
WCB Grant Income	16,516.35	-	-	-	-	-	-	-	16,516.35
WCB (WS) Expenses	-	-	-	-	-	-	-	-	-
GSP Expenses	-	-	-	-	-	30,975.00	2,868.75	-	33,843.75
	16,516.35	-	-	-	-	(30,975.00)	(2,868.75)	-	(17,327.40)
Net Income	58,403.75	9,855.40	(2,785.70)	32,216.20	5,868.99	(50,861.29)	3,571.41	(10,657.36)	19,687.41
Other Adjustments									
Transfer to Savings	-	-	-	-	-	-	-	-	-
Transfer From Savings	-	-	-	-	-	-	-	-	-
Deposit Adj from Bank	-	-	-	-	-	-	-	-	-
Payroll Tax Liab Paymts	1,241.67	-	-	1,345.84	-	-	1,331.80	-	
Payroll Liab on hold	527.86	398.48	398.50	431.88	431.86	510.06	491.78	464.25	
Customer Overpayments	40.28	17.50	-	724.72	82.50	-	24.92	-	
Nominal Over/Short	-	(0.18)	-	-	-	-	-	-	
Refund- Work Comp Ins	-	-	-	-	-	-	-	-	
Customer Credits Applied	156.32	-	-	12.50	-	-	-	82.50	
Refunds	-	-	-	-	-	-	50.00	-	
State Comp Fund Dividend	25.00	-	-	-	-	-	-	-	
Rent Reimbursement	-	-	-	-	-	-	-	-	
Customer Reimbursement	2,500.00	-	-	-	-	-	-	-	
Ending Bank Balance									
Checking	74,843.99	85,115.19	82,727.38	114,741.84	121,125.19	70,773.32	73,579.63	63,304.02	
Savings	5,021.30	5,021.30	5,021.91	5,021.91	5,021.91	5,022.55	5,022.55	5,022.55	
	79,865.29	90,136.49	87,749.29	119,763.75	126,147.10	75,795.87	78,602.18	68,326.57	

OBGMA EXTRACTION CHARGES BY PERIOD

2022/2023

Oct/Nov/Dec 2022		(1-2023)		(\$25/acre foot)		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	273.49	\$6,160.57				
Dom/Land	11.10	\$462.00				
Muni/Indus	2.42	\$60.50				
CMWD	299.00	\$7,475.00				
Totals	586.01	\$14,158.07	\$6,955.00	\$395.00	\$20,435.81	\$41,943.88

Jan/Feb/Mar 2023		(2-2023)		(\$25/acre foot)		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	30.62	\$849.59				
Dom/Land	11.00	\$300.00				
Muni/Indus	0.00	\$0.00				
CMWD	229.50	\$5,737.50				
Totals	271.12	\$6,887.09	\$5,525.00	\$335.00	\$9,511.39	\$22,258.48

April/May/June 2023		(3-2023)		(\$25/acre foot)		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture						
Dom/Land						
Muni/Indus						
CMWD						
Totals	0.00	\$0.00				\$0.00

Jul/Aug/Sept 2023		(4-2023)		(\$25/acre foot)		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture						
Dom/Land						
Muni/Indus						
CMWD						
Totals	0.00	\$0.00				\$0.00

Total for water YTD 10/1/22- 9/30/23

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
857.13	\$ 21,045.16	\$12,480.00	\$730.00	\$29,947.20	\$64,202.36

OBGMA
Cash Flows
As of May 31, 2023

Beginning Cash Balances as of 5/1/2023

Bank of the Sierra-Checking	73,579.63
Bank of the Sierra-Savings	5,022.55
	<u>78,602.18</u>

Inflows

GSP Extraction	393.84
Credits applied	-82.50
Well Head Fee	1,940.15
Interest Charge On Extraction	10.00
Recordation Fee	94.24
Extraction Charges	660.82
	<u>3,016.55</u>

Outflows

Internet	95.59
Postage and Delivery	17.99
Insurance	368.20
Payroll Expenses	2,280.83
Professional Fees	9,346.96
Rent	907.10
Telephone	275.49
	<u>13,292.16</u>

Ending Cash Balance as of May 31, 2023

Bank of the Sierra-Checking	63,304.02
Bank of the Sierra-Savings	5,022.55
	<u>68,326.57</u>

Net Change in Financial Position (10,275.61)

OBGMA Reconciliation Summary

Bank of the Sierra-Checking, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	86,802.77
Cleared Transactions	
Checks and Payments - 9 items	-16,829.14
Deposits and Credits - 3 items	3,628.22
Total Cleared Transactions	<u>-13,200.92</u>
Cleared Balance	<u>73,601.85</u>
Uncleared Transactions	
Checks and Payments - 6 items	-10,788.58
Deposits and Credits - 1 item	490.75
Total Uncleared Transactions	<u>-10,297.83</u>
Register Balance as of 05/31/2023	<u>63,304.02</u>
New Transactions	
Checks and Payments - 1 item	-107.10
Total New Transactions	<u>-107.10</u>
Ending Balance	<u>63,196.92</u>

OBGMA
Disbursements
As of May 31, 2023

Date	Num	Name	Description	Amount
05/04/2023	ACH	AT&T	Telecommunications	-250.49
05/25/2023	e	Stamps.com	Postage and Delivery	-17.99
05/02/2023	E	State Compensation Insurance	Worker's Comp Insurance	-368.20
05/01/2023	E	Condor Self Storage	Rent	-107.10
05/01/2023	3479	Roberta Barbee	Telecommunications	-25.00
05/01/2023	3480	AT&T Uverse	Telecommunications	-52.79
05/04/2023	3481	Michelle Gaston	Professional Services	-650.00
05/04/2023	3482	Casitas Municipal Water District	Professional Services	-1,700.00
05/29/2023	3483	Barbee, Roberta J	Payroll	-2,280.83
05/29/2023	3484	417 Bryant Circle LLC	Rent	-800.00
05/29/2023	3485	AT&T Uverse	Telecommunications	-42.80
05/29/2023	3486	Kear Groundwater	Professional Fees	-6,996.96
				<u>-13,292.16</u>

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of May 25, 2023

The Regular Meeting May 25, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Board Members: Richard Hajas, Jim Finch, Peter Thielke, Bob Daddi, and Andy Whitman. Interim General Manager, Julia Aranda and Rebekah Vieira, serving as Clerk of the Board.

Also in attendance: Jordan Kear, Trevor Jones (Dudek)

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:00pm. Vieira called the roll.

2. **Pledge of Allegiance:** Led by Chair Hajas

3. **Director Announcements/Reports/Comments:**

Mutuals: None.

Ojai Water Conservation District: None.

City of Ojai: None.

Casitas Lake Level: None.

Community Facilities District Report: Whitman reported issues with artesian conditions impacting leech fields for septic tanks. There have been higher bacteria readings and water run-off flowing down streets. It's not clear who is responsible and what resources are available. This is a multi-agency question. Primarily, it is the Regional Water Quality Control's responsibility, but they don't get involved in small homeowner situations. The City Manager, James Vega, is directing this. Supervisor Matt Lavere is aware of the problem, and the County Public Works office is involved.

4. **GENERAL MANAGER COMMENTS:**

OBGMA was not selected for Prop 2, implementation grant for the Groundwater Sustainability Plan. Need to prioritize projects in the GSP and how to fund them in a rate study.

In the process of creating a cost-effective system for the Pumper's quarterly statements/payments.

No records of Form 700 were on file for last year. Discussion on getting them filled out and filed.

Ventura River Watershed Leadership Committee included OBGMA in an email requesting to add a seat to include a Chumash tribal government representative. This committee wants to vote on it by the end of May. Discussion on whether OBGMA needs to be involved.

A replacement well application for Reeves Orchard was discovered, the Board wasn't familiar with it. The General Manager will reach out to the applicant to see if they are still interested.

The 2022 Government Compensation Report was due on 4/30/2023. This would be for Roberta's payroll for all last year. The General Manager will have the Bookkeeper do the report.

5. BASIN STATUS REPORTS:

Jordan Kear had a presentation, "The Mossy Mossy Month of May". Attached to meeting minutes.

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA: None.

7. CONSENT ITEMS:

a. Approve the Minutes of April 27, 2023.

Daddi motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas

Noes: None

8. ACTION ITEMS:

a. Well Permit Application – APN 024-0-031-160, 1205 Country Club Dr.

Finch motioned to approve, Thielke seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas

Noes: None

b. Well Permit Application – APN 029-0-020-040, 4274 Thacher Rd.

Thielke motioned to approve, Dadd seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas

Noes: None

c. Seasonal Groundwater Monitoring Report

Finch motioned to approve, seconded by Whitman

Roll call vote:

Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas

Noes: None

d. Resolution for Signature Authority

Daddi motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas

Noes: None

9. DISCUSSION ITEMS:

- a. The IGM asked the Board if any of the task items need to be reprioritized and/or new tasks added. The State Controller Annual Report is due, and the IGM is

working on it. An audit update was given. Dudek to do the DWR reporting. A 5-year budget plan will be in the works. A brief LAFCO update was shared.

- b. Julia presented a draft Well Verification Request application. This included a process granting the General Manager some authority to administratively approve certain types of well applications. Discussion on what questions and requirements should be on the application. IGM will revise based on comments received.

- 10. **ADJOURN** – The meeting was adjourned at 4:28 pm. The next regular scheduled meeting will be June 29, 2023, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

Mossy Mossy Month of May

Ojai Basin conditions, spring 2023

OBGMA
Ojai, California

Jordan Kear, PG, CHG
25 May 2023

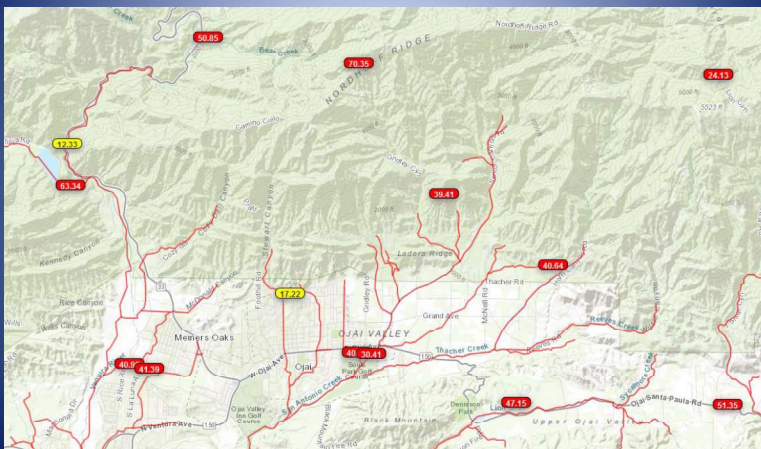


How much is this?

- 41.01 inches on valley floor to date
- 71.76 inches on ridgetop
- 198.3% of average

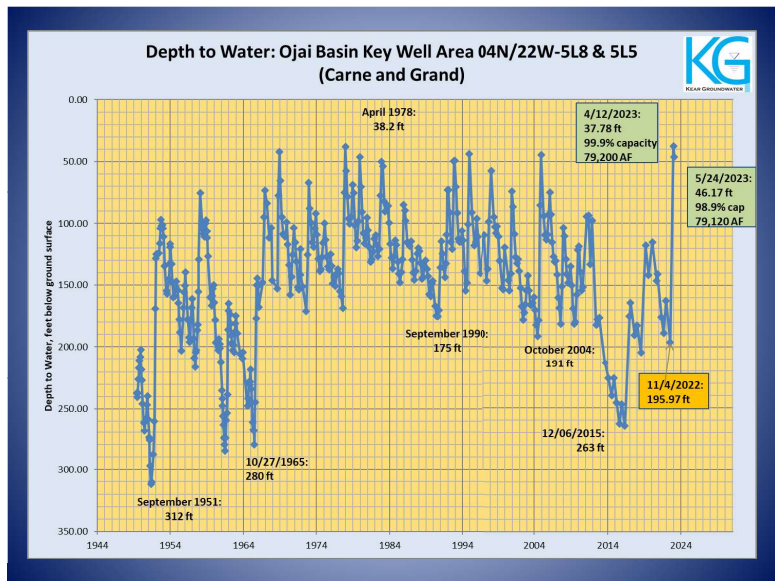
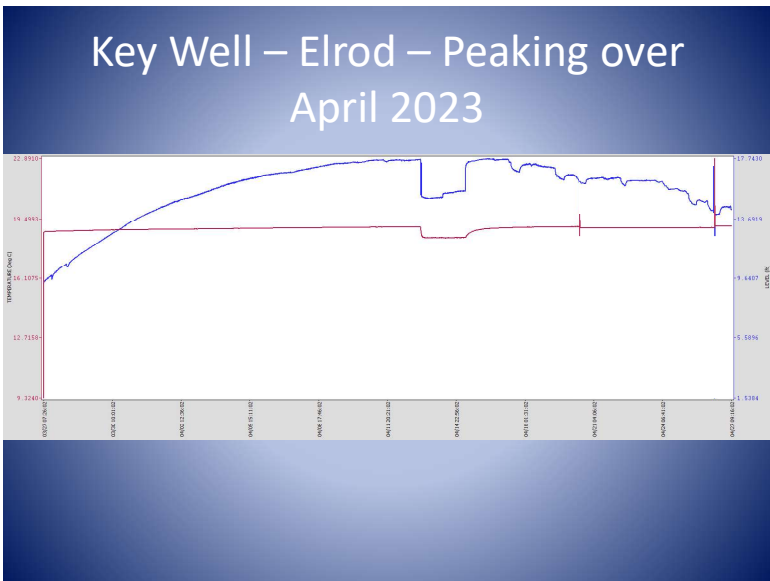
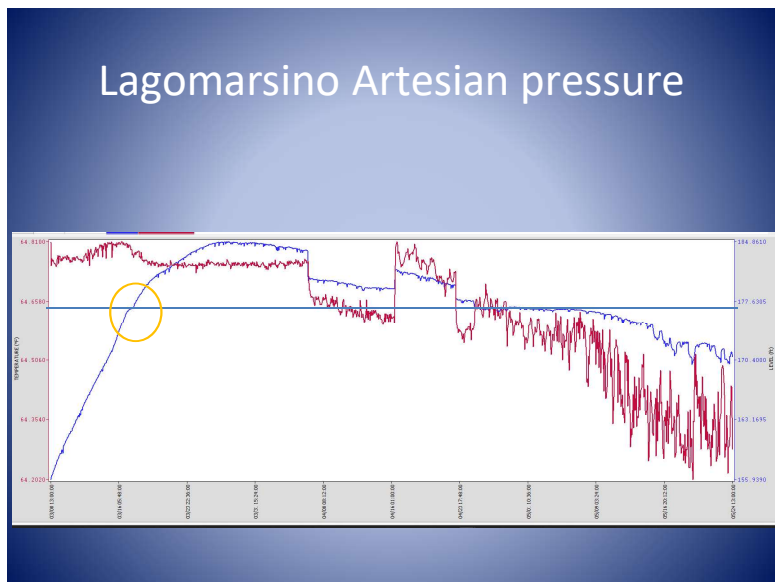
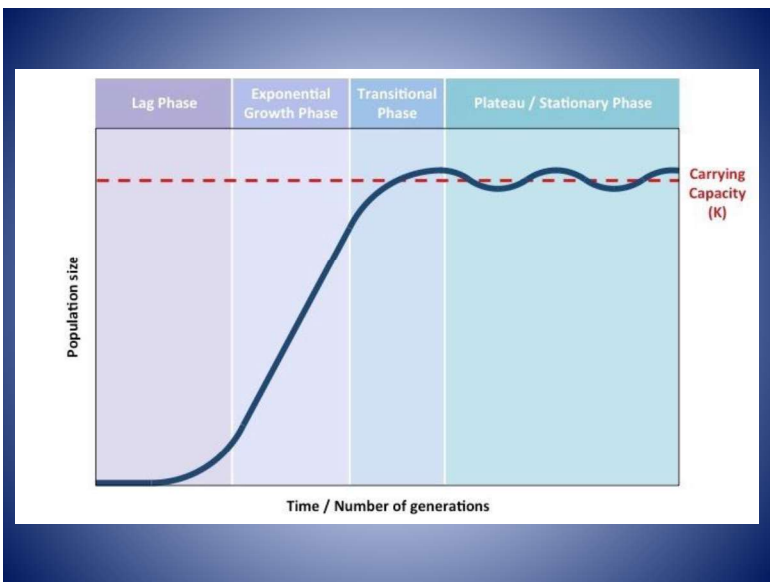
- Driest April on record (well, a tie... at zero)

Year to Date Rainfall Totals

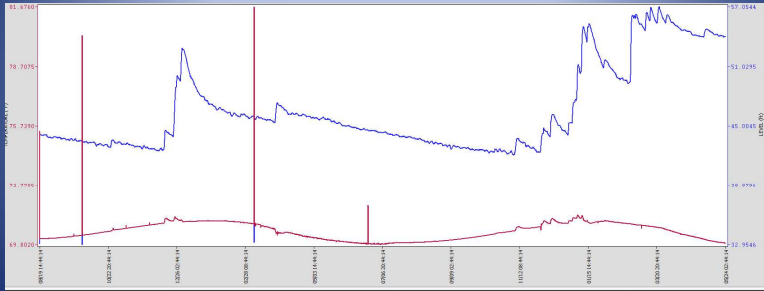


How has the basin responded?

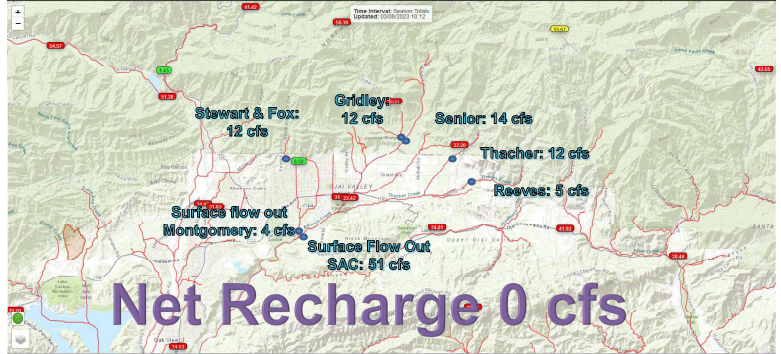
- Surface water continuous flow from Late December through late January
- Continuous flow returned with February 24 storms (Reeves Creek now discontinuous)
- Likely full with a peak on April 13
- Historic High?



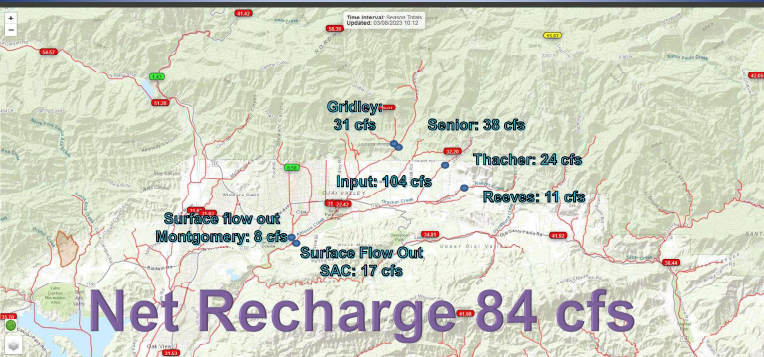
Perched system South Fulton Street DDMW



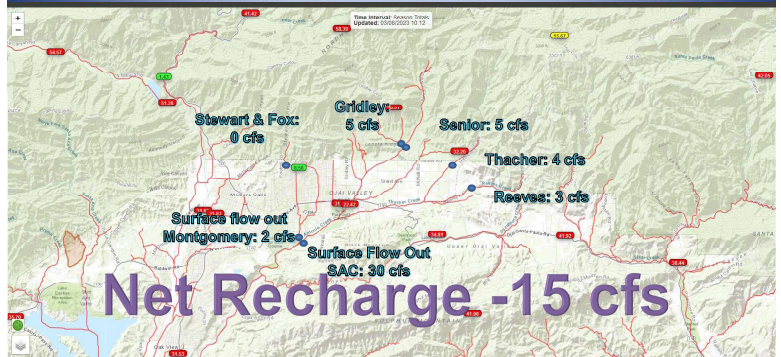
Inflow 20 April 2023



Inflow 6 March 2023

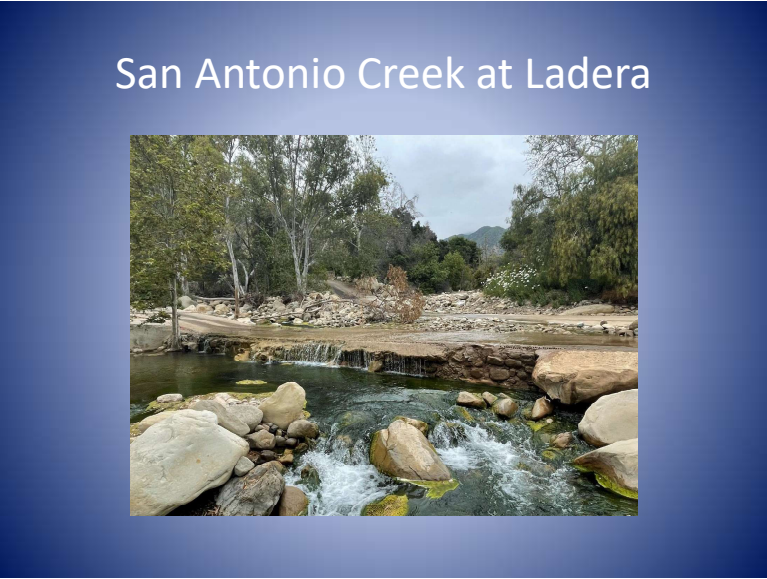


Inflow 24 May 2023



30+/- artesian wells @ 0.1 cfs=3 cfs?

Perched system contribution = 12 cfs?



Reeves Creek near basin entry



Downstream from Grand



San Antonio Creek at Grand



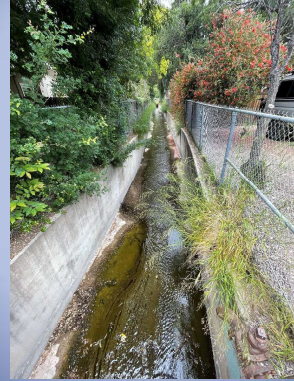
Thacher at Boardman Road



Artesian Well near Boardman and
Ojai Avenue



Flow increasing through city



Creek near Daly Park



Outflow Point



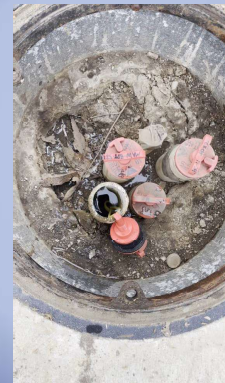
SAC at Ventura River

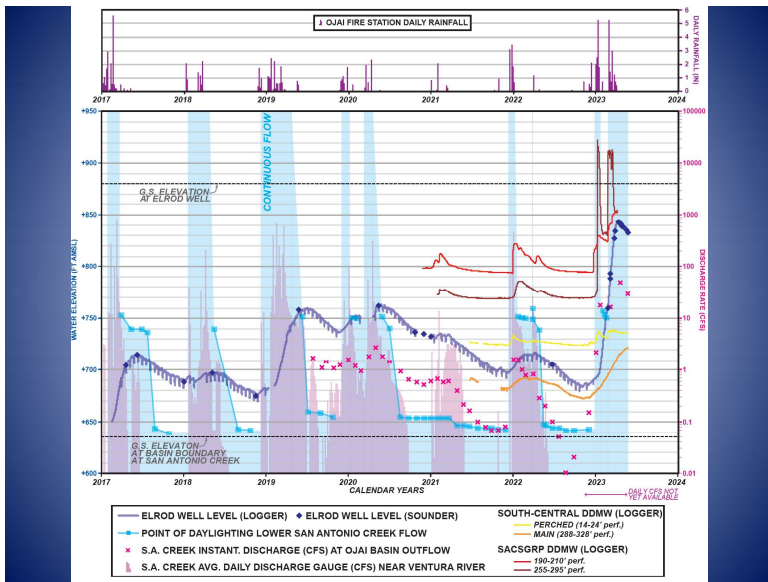


SAC at Old Creek Road



Artesian Flow in Monitoring Well





Forward

- Better estimates of perched system aquifer
Storativity and transmissivity
Extent and gradient
- Water quality in wells and creeks
- Replace logger in SAC near discharge

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of April 27, 2023

The Regular Meeting April 27, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Board Members: Richard Hajas, Jim Finch, Peter Thielke, and Bob Daddi. Interim General Manager, Julia Aranda and Clerk of the Board, Roberta Barbee.

Also in attendance: Jordan Kear, Trevor Jones (Dudek)

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 5:01 pm. Barbee called the roll.
2. **Pledge of Allegiance:** Led by Hajas.
3. **Director Announcements/Reports/Comments:**
Mutuals: None

Ojai Water Conservation District: Finch reported OWCD did not hold a meeting; however, Finch and Emily met with Supervisor Lavere at the weir of San Antonio Creek to update him on the physical state of the diversion and the state of the District and LAFCO.

City of Ojai: None.

Casitas Lake Level:

Hajas from Casitas Municipal Water District (CMWD) reported the Lake was at 72% and had 172,000-acre feet in storage.

Community Facilities District Report: None.

4. **GENERAL MANAGER COMMENTS:** Julia Aranda reported the Department of Water Resources (DWR) hosted a webinar for ground water management agencies. They offered various types of assistance for implementing Groundwater SP's such as technical assistance, groundwater accounting platform software, and outreach facilitators. Julia will investigate these programs and maybe take advantage of them. Julia is developing a list of things to tackle and working on a draft work plan to possibly present at the next meeting. She has a short-term goal of three months to complete the work plan. Julia submitted consolidated comments to LAFCO on 5/14/2023 on the Service Review.
It is now in their hands for revisions and updates. They are still waiting for past meeting minutes and other data to finalize it. Working on a plan to get those together. A bank resolution for signing authority needs to be done. The State Controller Annual Report is due at the end of the month. No one was tasked with this, so Julia will have the auditor do it. Auditor not available until June.

Looking to see if there are penalties for non-submission or if a time extension is available.

5. BASIN STATUS REPORTS:

Jordan Kear had a presentation "Forty Days of Winter". Kear reported that the Key Well was, 124.76' and there was 57,600 acre-feet in the basin.

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:

None.

7. ACTION ITEMS:

a. Well Permit Application-APN 024-0-042-015, Creek Road:

Daddi motioned to approve this application.

Roll call vote:

Ayes: Daddi, Finch, Thielke, and Hajas,

Noes: None

b. Financial Reports for February 2023 and March 2023

Thielke motioned to accept financial reports for February and March, Daddi seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, Hajas

Noes: None

c. SGMA Implementation Summit & Workshop

Finch motioned to approve IGM attendance and budget; Daddi seconded.

Roll call vote:

Ayes: Daddi, Finch, Thielke, and Hajas,

Noes: None

8. DISCUSSION ITEMS:

- a.** Well Permit Application – APN 029-0-020-040, 4274 Thacher Road
This is a new well for 4 acre-feet per year for agriculture. Kear analysis was done and attached to the application. Discussion about applicant's actual projections and geology to determine if there will be consequences. Julia will contact the applicant for more information and clarification.
- b.** Well Permit Application – APN 014-0-040-200, 4100 Matilija Canyon Road –
This is a replacement well for 15 acre-feet per year. Julia will investigate what the County's definition of a replacement well is and bring this back to next month's meeting for discussion.
- c.** Well Permit Application – APN 024-0-031-160, 1205 Country Club Dr.
This is a new well for 0.5 acre-foot per year for 0.2 acres of ornamental landscape. Kear would caution the OGBMA to approve a permit could be a surface water diversion that is not sealing off the alluvium. This would keep it outside of the GSA and City limits, and meeting GSP compliance. Julia to collect more information, write up additional conditions for the applicant to comply with, and bring it back to the Board in May.

d. Consider Financial Reports on Consent Calendar – Julia explained the function of a Consent Calendar and suggested OBGMA adopt this in their meetings.

12. **ADJOURN** – The meeting was adjourned at 4:29 pm. The next regular scheduled meeting will be May 25, 2023, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of March 30, 2023

The Regular Meeting March 30, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:01PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Bob Daddi, Jim Finch, Andy Whitman, Peter Thielke, Chair Hajas. General Manager, John Mundy and Clerk of the Board, Roberta Barbee.

Also in attendance: Trevor Jones and Devin Pritchard-Peterson (Dudek)

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:01 pm. Barbee called the roll.

2. **Pledge of Allegiance:** Led by Chair Hajas

3. **Director Announcements/Reports/Comments:**

Mutuals: Thielke reported they are working with FEMA along with the tunnel grant.

Ojai Water Conservation District: Finch reported no meeting was held. Finch and Emily met with Supervisor, Matt Lavere at the Grand Ave. Bridge Lavere and his staff were updated on spreading grounds and the Ojai Water Conservation District's issues with LAFCO.

City of Ojai: None.

Casitas Municipal Water District: Hajas reported Lae Casitas is at 67% and still climbing. The current rain is bringing in over well over 1,000 acre-feet per day.

Community Facilities District Report: None.

4. **GENERAL MANAGER COMMENTS:** None.

5. **BASIN STATUS REPORTS:** Jordan Kear presented his report, "The 99th Percentile-Ojai Basin Conditions During Record Wet Winter."

6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** None.

7. **ACTION ITEMS:**

a. Dudek Groundwater Sustainability Plan Activities

Trevor Jones reported the GSP related activities have been focused solely on the Groundwater Sustainability Plan for the Ojai Valley Groundwater Basin.

b.GSP Annual Report 2023

Devin presented the draft work product, "Groundwater Sustainability Plan for the Ojai Valley Groundwater Basin- Annual Report for the Water Year 2022.

Finch motioned to accept, Daddi seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None.

c.LAFCO Municipal Service Review – Items Pending

The General Manager resubmitted the LAFCO draft document to discuss outstanding items and receive additional comments from the Board.

d.Ojai Valley Land Conservancy - Letter of Support

Per Chair Hajas, this has been withdrawn. The Ojai Valley Land Conservancy was unable to submit the grant application and they will try again later.

e.Appointment of Interim General Manager

The Board reviewed, considered, to approve the appointment of Julia Aranda as Interim General Manager.

Whitman motioned to approve; Thielke seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None.

8. DISCUSSION ITEMS:

a.GSP Time Schedule

The General Manager delivered a summary of the Information outlining GSP time schedule from implementation to 2042.

9. ADJOURNMENT: - The meeting was adjourned at 3:50 pm.

The next regular scheduled meeting will be April 27, 2023, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai and by Zoom Teleconferencing.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Special Board Meeting of March 8, 2023

The Special Meeting March 8, 2023 of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM by Chair Hajas in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Bob Daddi, Jim Finch, Andy Whitman, Peter Thielke, Chair Hajas. General Manager, John Mundy and Clerk of the Board, Roberta Barbee.

Also in attendance: Jordan Kear, Trevor Jones (Dudek)

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:00 pm. Barbee called the roll.

2. **Pledge of Allegiance:** Led by Chair Hajas

3. **Director Announcements/Reports/Comments:**

Mutuals: Thielke reported Senior Canyon roads and main supply lines took major damage from the January storms. They are trying to keep their own resources and not take them from Lake Casitas.

Ojai Water Conservation District: Finch reported OWCD did meet to discuss upcoming elections and a meeting with LAFCO regarding getting the spreading grounds operable.

City of Ojai: Whitman reported the City is working on a general and growth management revision plan. They will be looking to work with OBGMA to assist with the water data.

Casitas Lake Level: Hajas reported Lake Casitas is at 53% and 125,400 acre-feet.

Community Facilities District Report: Daddi reported very few people were flooded out. Public requests to have access to real-time basin water levels like what CMWD has for Lake Casitas.

4. **GENERAL MANAGER COMMENTS:** None

5. **BASIN STATUS REPORTS:** Jordan Kear presented his report, "March to Artesia-Ojai Basin conditions during record weather winter."

6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** None

7. **ACTION ITEMS**

a. **Proposal for GSP Support Services - Dudek**

The Board considered approving GSP support proposal by Dudek. Finch motioned to approve; Daddi seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None

b. Dudek Groundwater Sustainability Plan Activities

Dudek provided an update on activities conducted in support of the GSP. The Board agreed to approve at the next meeting pending edits.

Finch motioned to approve; Daddi seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None

c. LAFCO Municipal Service Review

The General Manager provided a LAFCO comments draft document and opened it up for discussion. The Board reviewed and gave directions to bring it back to the next meeting with a list of the deficient items.

d. Well Application – Gerda Mertz

The General Manager stated this well application does not meet the requirements of the Governor’s Executive order. He recommends it be sent back to the applicant with the needed conditions to comply with the order. The Board agreed.

e. Bookkeeping Services

The Board reviewed to approve agreement with Michelle Gaston.

Daddi motioned to approve; Whitman seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None

f. Financial Reports for January 2023

The Board reviewed and approved the Financial Reports as presented.

Daddi motioned to accept; Whitman seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Thielke, Chair Hajas

Noes: None

8. DISCUSSION ITEMS

- a. Casitas MWD Management Support of OBGMA. Chair Hajas approached Casitas MWD General Manager, Mike Flood and asked if Julia Aranda could serve as OBGMA’s Interim General Manager. Julia agreed and a formal agreement will be presented at a later meeting.
- b. General Manager Retirement. John Mundy is set to retire as of April 1, 2023, but will be available to support the OBGMA while transitioning to new management.

9. ADJOURNMENT: The meeting was adjourned at 4:31 pm.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for March 30, 2023, 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of January 26, 2023

The Regular Meeting January 26, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Andy Whitman, Jim Finch, Bob Daddi, and Chair Hajas.
General Manager, John Mundy and Clerk of the Board, Roberta Barbee.

Also in attendance: Jordan Kear

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:01 pm. Barbee called the roll.

2. **Pledge of Allegiance:** Led by Chair Hajas

3. **Director Announcements/Reports/Comments:**

Mutuals: None.

Ojai Water Conservation District: Finch reported an unknown amount of diversion into the spreading grounds, but it was sedimented. It was dug out by hand with shovels with biologists present.

City of Ojai: None.

Casitas Lake Level: Hajas reported Casitas Lake at 43% capacity and 103,000 acre-feet. Diversions commenced despite the damage to the Robles cut-off wall.

Community Facilities District Report: None.

4. **GENERAL MANAGER COMMENTS:**

General Manager, Mundy and Roberta Barbee met with the replacement bookkeeper, Michelle Gaston. They will have her start work this month and bring a formal contract to the Board at the next meeting.

5. **BASIN STATUS REPORTS:**

Jordan Kear presented his presentation, "From Drought to Deluge - Ojai Basin Conditions During Heavy Storm Event."

6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** None

7. **ACTION ITEMS:**

a. **2023 Annual Report Proposal - Dudek**

The Board reviewed the Annual Report proposed by Trevor Jones and retained Dudek.

Finch motioned to approve; Daddi seconded.

Roll Call Vote:

Ayes: Whitman, Finch, Daddi, and Chair Hajas

Noes: None

b. Dudek Groundwater Sustainability Plan Activities

Trevor Jones provided an update on activities conducted in support of the GSP.

c. Well Permit Application- Senior Canyon Mutual Water Company

Daddi motioned to approve; Finch seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Chair Hajas

Noes: None

d. Financial Reports for November & December 2022

Daddi motioned to accept; Whitman seconded.

Roll Call Vote:

Ayes: Daddi, Finch, Whitman, Chair Hajas

Noes: None

8. ADJOURNMENT:

The meeting was adjourned at 3:56 pm.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for February 23, 2023, 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of December 6, 2022

The Regular Meeting December 6, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Peter Thielke, Bob Daddi, and Chair Richard Hajas. Clerk of the Board, Roberta Barbee.

Also in attendance: Jordan Kear

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:03pm. Barbee called the roll.

2. **Pledge of Allegiance:** Led by Chair Hajas

3. **Director Announcements/Reports/Comments:**

Mutuals: Thielke reported 2.2 inches of rain last week, bringing the annual rainfall a little over 5 inches thus far.

Ojai Water Conservation District: None.

City of Ojai: None.

Casitas Lake Level: None.

Community Facilities District Report: None.

4. **GENERAL MANAGER COMMENTS:** None.

5. **BASIN STATUS REPORTS:**

Jordan Kear presented his report, "Recover, Recharge, Relax."

6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** John Whaley had a question regarding a well application from the last meeting.

7. **ACTION ITEMS:**

a. **GSP Grant Application Update**

Trevor Jones of Dudek provided an overview of grant proposal and extended deadlines. The Board had questions and discussed the ranking.

b. **Well Permit Application – 3622 Reeves Road, Ojai, CA.**

Per Chair Hajas, the instruction is for General Manager, John Mundy, to send a letter to the applicant with the information he recommends and let the applicant decide if they want to proceed.

c. Financial Report for October 2022

General Manager, John Mundy, was absent. No action was taken.

8. ADJOURNMENT: Meeting adjourned at 3:50 pm.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for January 26, 2023, 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing.

ATTEST: _____

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, Interim General Manager
Subject: Revised Well Verification Application and Process Flow Chart
June 29, 2023

Recommendation

- Approve Well Verification Application and Process Flow Chart

Background and Discussion

The attached Well Verification Application was revised based on comments and feedback from the Board at their meeting of May 25, 2023.

Budget Impact

There is no immediate budget impact related to approval of the Well Verification Application and Process Flow Chart.

Attachment: Well Verification Application
Process Flow Chart



**OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
A STATE OF CALIFORNIA WATER AGENCY**

417 BRYANT CIRCLE, SUITE 112
OJAI CA 93023

P.O. BOX 1779
OJAI CA 93024

WWW.OBGMA.COM

**WATER WELL VERIFICATION REQUEST
NO FEE REQUIRED**

GENERAL INFORMATION

Ojai Basin Groundwater Management Agency (OBGMA or Agency) requires all groundwater extraction facilities within its jurisdictional boundaries to be registered with the Agency. No extraction facility may be operated or otherwise utilized so as to extract groundwater within the boundaries of the Agency unless the facility is registered with the Agency, equipped with a water meter, and all extractions are reported to the Agency as required by OBGMA Ordinance No. 8. In addition, pursuant to Governor Newsom's Executive Order N-3-23, Paragraph 4a, all non-exempt proposed new or modified extraction facilities located within the boundaries of the Ojai Valley Groundwater Basin (DWR Bulletin 118 Basin No. 4-002) require written verification from the Agency prior to issuance of a well permit by the Ventura County Watershed Protection District. The written verification must find that groundwater extraction by the proposed well would not be inconsistent with the Agency's Groundwater Sustainability Plan (GSP) for the Ojai Valley Groundwater Basin, and would not decrease the likelihood of achieving any of the

ALL WELLS MUST HAVE A METER INSTALLED PER OBGMA ORDINANCE #8

A. PROPERTY OWNER INFORMATION

NAME: _____
 PROPERTY ADDRESS: _____
 ASSESSOR'S PARCEL NUMBER: _____
 PHONE NO.: _____
 EMAIL: _____

B. OPERATOR INFORMATION (IF DIFFERENT FROM OWNER)

NAME: _____
 ADDRESS: _____
 PHONE NO.: _____
 EMAIL: _____

C. TYPE OF WELL

<input type="checkbox"/>	NEW	EXISTING WELL NO.:	_____
<input type="checkbox"/>	REPLACEMENT	EXISTING WELL NO.:	_____
<input type="checkbox"/>	ALTERATION OF EXISTING WELL		

D. TYPE OF USE

<input type="checkbox"/>	IRRIGATION			
	<u>CROP TYPE</u>	<u>EXISTING OR NEW?</u>	<u>ACREAGE</u>	<u>TYPE OF IRRIGATION SYSTEM</u>
	_____	_____	_____	_____
	_____	_____	_____	_____

<input type="checkbox"/>	DOMESTIC	NO. OF HOUSING UNITS:	_____
<input type="checkbox"/>	MUNICIPAL		
<input type="checkbox"/>	INDUSTRIAL	TYPE OF INDUSTRY:	_____
<input type="checkbox"/>	MONITORING		



E. PROPOSED EXTRACTION

ACRE-FEET PER YEAR: _____

F. EXISTING WATER SUPPLY

NO OTHER SUPPLY
 EXISTING WELL WELL NO.: _____
 PUBLIC WATER SUPPLIER WATER AGENCY: _____

G. WELL DRILLER

NAME: _____
 ADDRESS: _____
 PHONE NO.: _____
 EMAIL: _____

H. MAP REQUIREMENTS

Attach a map accurately plotted and show the location of the proposed well. If a replacement well, show location of existing well and distance to proposed well. Provide dimensions of area to be irrigated, indicating crop type for each area, as applicable. For domestic, municipal, or industrial, show the water distribution system and location of structures to be served. Include a north arrow, the Assessor's Parcel Number, and the nearest streets. No permit applications will be accepted without an adequate map.

I. APPLICANT SIGNATURE

_____ Date
 Applicant

A WELL COMPLETION REPORT MUST BE PROVIDED TO OBGMA WITHIN 30 DAYS OF COMPLETION

**WELL VERIFICATION
FOR OBGMA USE ONLY**

This Well Verification is provided pursuant to Executive Order N-3-23. If the box marked "Exempt" below is checked, it means the proposed well meets the criteria for exemption set forth in Executive Order N-3-23. If the box marked "Verified" below is checked, it means the Agency has found based on substantial evidence that groundwater extraction by the proposed well meets the requirements for well verification set forth in Executive Order N-3-23, Paragraph 4a, specifically that extraction by the proposed well would not be inconsistent with the sustainable groundwater management program established by the Agency in the GSP adopted for the Ojai Valley Groundwater Basin, and would not decrease the likelihood of achieving any of the sustainability goals for the Basin established by the Agency pursuant to the GSP. If the box marked "Denied" below is checked, it means substantial evidence does not support a finding the proposed well meets the requirements for well verification set forth in Executive Order N-3-23, Paragraph 4a.

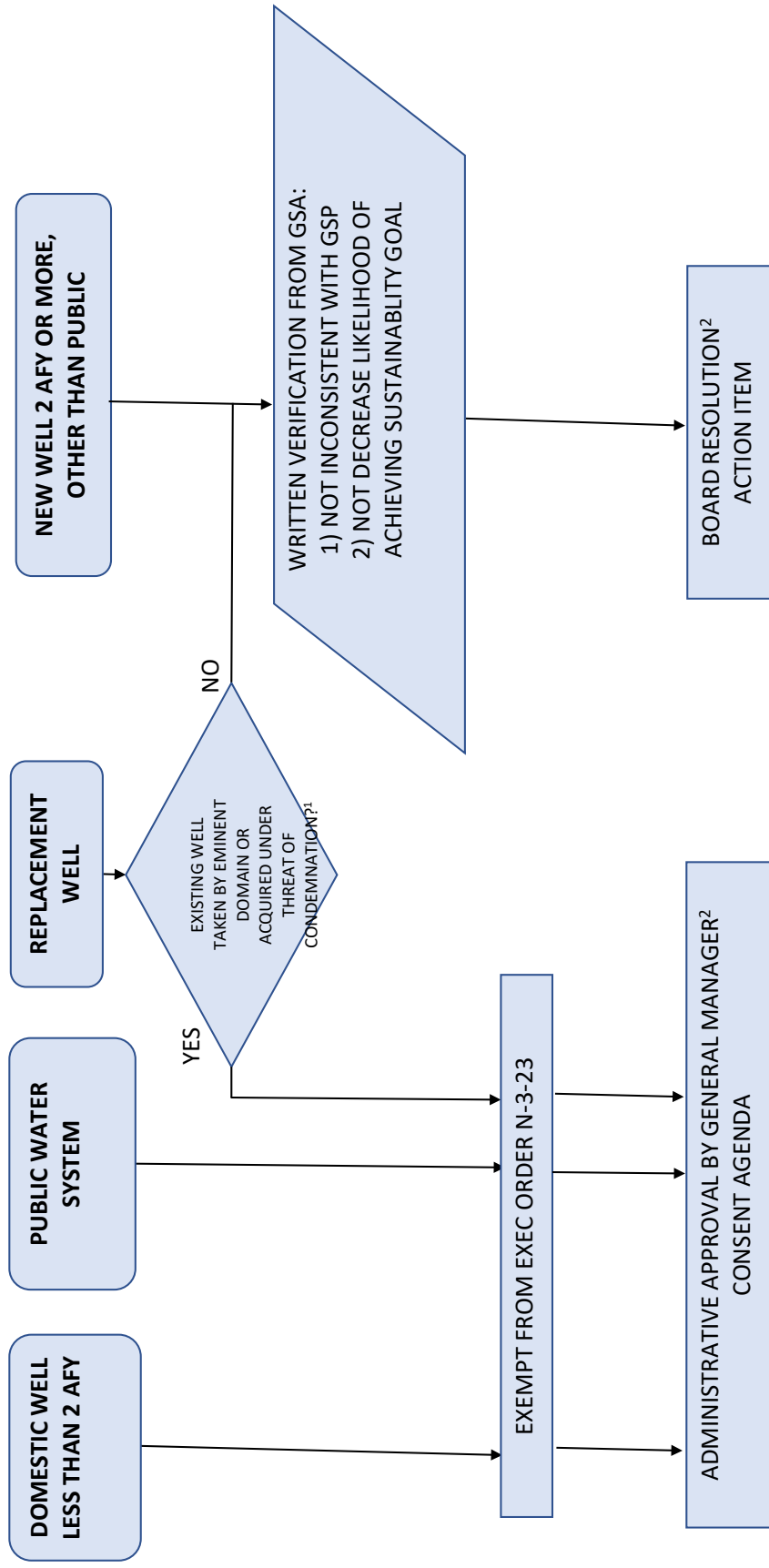
<input type="checkbox"/> Verified	<input type="checkbox"/> Exempt	<input type="checkbox"/> Denied
State Well No. _____	<input type="checkbox"/>	Reasons: _____
OBGMA Well No. _____		
County Permit No. _____		
	<input type="checkbox"/> Less than 2 AFY for domestic use <input type="checkbox"/> Public water system <input type="checkbox"/> Replaces existing well of equivalent quantity when existing well replaced due to eminent domain or under threat of condemnation	

BY: _____
General Manager

DATE: _____

OBGMA WELL VERIFICATION PROCESS

Flow chart assumes proposed well is located within DWR-defined Ojai Basin. If outside DWR-defined Ojai Basin, no well verification is required



¹ Written verification required

² All well verification letters will include requirements for well registration, metering, and reporting.