



AGENDA

July 27, 2023 at 3:00 pm

Council Chambers, Ojai City Hall

401 South Ventura Street, Ojai, CA 93023

Phone: 805.640.1207 Web site: obgma.com

Email: obgma@aol.com

Board of Directors

Richard Hajas, Casitas Municipal Water District

Jim Finch, Ojai Water Conservation District

Peter Theilke, Mutual Water Companies

Bob Daddi, Community Facilities District

Andrew Whitman, City of Ojai

Zoom Teleconferencing for Public Call in Participation:

1. Zoom Dial in Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. Zoom Meeting

Link: <https://us02web.zoom.us/j/82757127464?pwd=Rm5JenhNUDNvRVovaEUwMzdScnFRdz09>

3. www.OBGMA.com

4. City of Ojai YouTube Channel at:

<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)

5. In Ojai, CA: Spectrum Channel 10.

Public Comments: Members of the public may provide public comments under Item 6 or on each agenda item presented herein. Please wait until the Board Chair asks if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to

OBGMA@aol.com "Attention Board of Directors".

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutual Water Companies
- Ojai Water Conservation District
- City of Ojai
- Casitas Municipal Water District
- Community Facilities District – CMWD Ojai Service Area

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output, and Storage

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the Board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT AGENDA

- a. Financial Report for June 2023**
- b. Minutes of the June 29, 2023 Meeting**
- c. Minutes of the October 27, 2022 Meeting**
- d. Minutes of the September 29, 2022 Meeting**
- e. Minutes of the August 25, 2022 Meeting**
- f. Minutes of the July 28, 2022 Meeting**
- g. Minutes of the June 30, 2022 Meeting**

8. ACTION ITEMS

- a. Letter to Delinquent Well Owners**
 - Review and approve letter to delinquent well owners

9. DISCUSSION ITEMS

- a. Draft Fiscal Year 23-24 Budget and Groundwater Sustainability Plan Implementation**

10. ADJOURNMENT

The regular meetings of the Ojai Basin Groundwater Management Agency are scheduled for the last Thursday of each month. The meeting agenda will be posted at Ojai City Hall and the OBGMA website 72 hours prior to the meeting.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for August 31, 2023, 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom. Teleconferencing. Please contact OBGMA by email at obgma@aol.com or by calling 805.640.1207 with any questions.

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, Interim General Manager
Subject: Financial Report for June 2023
July 27, 2023

Recommendation

- Approve Financial Report for June 2023

Background and Discussion

The June 2023 Financial Report is attached for review and approval. Extractions and associated charges were updated from the May 2023 report.

Budget Impact

There is no immediate budget impact related to approval of the Financial Reports.

Attachment: June 2023 Financial Report

OBGMA
Budget Actuals FYTD 22/23

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
Beginning Bank Balance										
Checking	14,745.09	74,843.99	85,115.19	82,727.38	114,741.84	121,125.19	70,773.32	73,579.63	63,304.02	
Savings	5,021.30	5,021.30	5,021.30	5,021.91	5,021.91	5,021.91	5,022.55	5,022.55	5,022.55	
	19,766.39	79,865.29	90,136.49	87,749.29	119,763.75	126,147.10	75,795.87	78,602.18	68,326.57	
Income										
Returned Check Charges	-	-	-	-	-	-	-	-	-	-
GSP Extraction Fees	27,096.63	9,328.16		21,490.54	1,596.32	395.45	9,987.70	393.84	689.31	70,977.95
Well Head Fee	4,759.59	1,509.99		4,897.39	2,465.80	580.74	4,937.95	1,940.15	580.81	21,672.42
Interest Charges	-	-	-	-	1.25		2.50	10.00	6.25	20.00
Recordation Fee	289.35	87.95		303.91	125.00	34.67	284.44	94.24	30.00	1,249.56
Extraction Charges	19,214.92	6,428.25		15,314.59	3,616.00	307.21	7,612.35	660.82	577.44	53,731.58
Savings Acct Interest	-	-	0.61	-	-	0.64	-	-	0.62	1.87
Total Income	51,360.49	17,354.35	0.61	42,006.43	7,804.37	1,318.71	22,824.94	3,099.05	1,884.43	147,653.38
Total Income	51,360.49	17,354.35	0.61	42,006.43	7,804.37	1,318.71	22,824.94	3,099.05	1,884.43	147,653.38
Expense										
Equipment Purchased	-	-	-	-	-	-	-	-	-	-
Computer Repairs	-	-	-	-	-	-	-	-	-	-
Printing and Reproduction	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	1,176.00	-	-	-	2,898.00	-	-	-	4,074.00
Postage and Delivery	249.99	17.99	17.99	92.49	17.99	67.99	17.99	17.99	17.99	518.41
Bank Service Charges	-	3.00	-	-	-	-	-	-	-	3.00
Workers Comp Ins	-	-	-	-	-	-	161.08	368.20	-	529.28
Office Supplies	55.68	83.99	-	-	99.99	828.23	-	-	14.73	1,082.62
Payroll Expenses	2,874.26	2,422.12	2,422.13	2,471.63	2,471.62	2,767.78	2,841.96	2,745.08	1,938.86	22,955.44
Professional Fees	5,077.78	2,581.25	-	5,201.53	-	13,183.15	12,162.88	9,346.96	480.00	48,033.55
Rent	907.10	907.10	107.10	1,707.10	(922.90)	907.10	907.10	907.10	1,044.00	6,470.80
Travel	-	-	-	-	-	-	-	-	923.34	923.34
Telecommunications	308.28	307.50	239.09	317.48	268.68	552.75	293.77	371.08	380.67	3,039.30
Total Expense	9,473.09	7,498.95	2,786.31	9,790.23	1,935.38	21,205.00	16,384.78	13,756.41	4,799.59	87,629.74
Net Ordinary Income	41,887.40	9,855.40	(2,785.70)	32,216.20	5,868.99	(19,886.29)	6,440.16	(10,657.36)	(2,915.16)	60,023.64
Grant Activity										
WCB Grant Income	16,516.35	-	-	-	-	-	-	-	-	16,516.35
WCB (WS) Expenses	-	-	-	-	-	-	-	-	-	-
GSP Expenses	-	-	-	-	-	30,975.00	2,868.75	-	14,261.25	48,105.00
	16,516.35	-	-	-	-	(30,975.00)	(2,868.75)	-	(14,261.25)	(31,588.65)
Net Income	58,403.75	9,855.40	(2,785.70)	32,216.20	5,868.99	(50,861.29)	3,571.41	(10,657.36)	(17,176.41)	28,434.99
Other Adjustments										
Deposit Paid	-	-	-	-	-	-	-	-	50.00	
Transfer to Savings	-	-	-	-	-	-	-	-	-	
Transfer From Savings	-	-	-	-	-	-	-	-	-	
Deposit Adj from Bank	-	-	-	-	-	-	-	-	-	
Payroll Tax Liab Paymts	1,241.67	-	-	1,345.84	-	-	1,331.80	-	-	
Payroll Liab on hold	527.86	398.48	398.50	431.88	431.86	510.06	491.78	464.25	324.77	
Customer Overpayments	40.28	17.50	-	724.72	82.50	-	24.92	-	-	
Nominal Over/Short	-	(0.18)	-	-	-	-	-	-	-	
Refund- Work Comp Ins	-	-	-	-	-	-	-	-	-	
Customer Credits Applied	156.32	-	-	12.50	-	-	-	82.50	-	
Refunds	-	-	-	-	-	-	50.00	-	-	
State Comp Fund Dividend	25.00	-	-	-	-	-	-	-	-	
Rent Reimbursement	-	-	-	-	-	-	-	-	-	
Customer Reimbursement	2,500.00	-	-	-	-	-	-	-	-	
Ending Bank Balance										
Checking	74,843.99	85,115.19	82,727.38	114,741.84	121,125.19	70,773.32	73,579.63	63,304.02	46,401.76	
Savings	5,021.30	5,021.30	5,021.91	5,021.91	5,021.91	5,022.55	5,022.55	5,022.55	5,023.17	
	79,865.29	90,136.49	87,749.29	119,763.75	126,147.10	75,795.87	78,602.18	68,326.57	51,424.93	

OBGMA EXTRACTION CHARGES BY PERIOD

2022/2023

Oct/Nov/Dec 2022		(1-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	271.66	\$6,886.76				
Dom/Land	40.06	\$1,152.75				
Muni/Indus	2.42	\$60.50				
CMWD	299.00	\$7,475.00				
Totals	613.14	\$15,575.01	\$7,345.00	\$415.00	\$21,421.12	\$44,756.13

Jan/Feb/Mar 2023		(2-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	38.05	\$1,034.09				
Dom/Land	19.38	\$550.00				
Muni/Indus	0.83	\$22.25				
CMWD	229.50	\$5,737.50				
Totals	287.76	\$7,343.84	\$6,110.00	\$360.00	\$9,659.39	\$23,473.23

April/May/June 2023		(3-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture						
Dom/Land						
Muni/Indus						
CMWD						
Totals	0.00	\$0.00				\$0.00

Jul/Aug/Sept 2023		(4-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture						
Dom/Land						
Muni/Indus						
CMWD						
Totals	0.00	\$0.00				\$0.00

Total for water YTD 10/1/22- 9/30/23

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
900.90	\$ 22,918.85	\$13,455.00	\$775.00	\$31,080.51	\$68,229.36

**OBGMA
Cash Flow
June 2023**

Beginning Cash Balances as of 6/1/2023

Bank of the Sierra-Checking	63,304.02
Bank of the Sierra-Savings	5,022.55
	<u>68,326.57</u>

Inflows

Interest on Savings	0.62
GSP Extraction	689.31
Well Head Fee	580.81
Interest Charge On Extraction	6.25
Recordation Fee	30.00
Extraction Charges	577.44
	<u>1,884.43</u>

Outflows

Deposit for Key Card	50.00
Professional Development	480.00
Internet	52.79
Postage and Delivery	17.99
Office Supplies	14.73
Payroll Expenses	1,614.09
Rent	1,044.00
Telephone	327.88
Travel & Meals	923.34
Ground Water Sustainability	14,261.25
	<u>18,786.07</u>

Ending Cash Balance as of June 30, 2023

Bank of the Sierra-Checking	46,401.76
Bank of the Sierra-Savings	5,023.17
	<u>51,424.93</u>

Net Change in Financial Position (16,901.64)

OBGMA Reconciliation Summary

Bank of the Sierra-Checking, Period Ending 06/30/2023

	Jun 30, 23
Beginning Balance	73,601.85
Cleared Transactions	
Checks and Payments - 6 items	-10,555.57
Deposits and Credits - 3 items	655.75
Total Cleared Transactions	-9,899.82
Cleared Balance	63,702.03
Uncleared Transactions	
Checks and Payments - 11 items	-19,019.08
Deposits and Credits - 1 item	1,718.81
Total Uncleared Transactions	-17,300.27
Register Balance as of 06/30/2023	46,401.76
New Transactions	
Checks and Payments - 6 items	-27,336.84
Deposits and Credits - 1 item	730.00
Total New Transactions	-26,606.84
Ending Balance	19,794.92

OBGMA
Disbursements
 June 2023

Date	Num	Name	Description	Amount
06/25/2023	e	Stamps.com	Postage and Delivery	-17.99
06/26/2023	E	AT&T	Telecommunications	-327.88
06/05/2023	3487	Condor Self Storage	Rent	-107.10
06/14/2023	3488	Dudek	Groundwater Sustainability	-14,261.25
06/14/2023	3489	417 Bryant Circle LLC	Key Deposit	-50.00
06/19/2023	3490	Condor Self Storage	Rent	-136.90
06/26/2023	3491	417 Bryant Circle LLC	Rent	-800.00
06/26/2023	3492	Julia Aranda	Professional Fees	-1,418.07
06/26/2023	3493	AT&T Uverse	Telecommunications	0.00
06/28/2023	3494	AT&T Uverse	Telecommunications	-52.79
06/30/2023	3495	Ransom, Tara R.	Payroll	-754.46
06/30/2023	3496	VanDerMeer, Cece A	Payroll	-859.63

-18,786.07

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of June 29, 2023

The Regular Meeting of June 29, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:03 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees were: Board Members: Richard Hajas, Jim Finch, Bob Daddi, Andrew Whitman and Peter Thielke. Interim General Manager Julia Aranda and Secretary/Treasurer Cece VanDerMeer.

Also in attendance: Jordan Kear, Consultant and Peter Candy, Attorney

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:03pm. VanDerMeer called the roll.
2. **Pledge of Allegiance:** Led by Hajas.
3. **Director Announcements/Reports/Comments:**

Mutuals: None

Ojai Water Conservation District: Finch reported that he had met with LAFCO.

City of Ojai: None

Casitas Municipal Water District: None

Community Facilities District Report: None

4. **GENERAL MANAGER COMMENTS:**

Aranda reported that Cece Vandermeer and Tara Ransom are working on catching up with bringing the office reporting up to date. Aranda reminded the Board members to complete and return their Form 700s to the office, and to sign the forms at the bank to complete the bank account set up. Aranda is working with the bookkeeper and the auditor to complete the State Controllers Report. Aranda called the County of Ventura and found out that Resource Conservation District is mailing the retention check in the amount of \$11,093.85. Aranda attended the SGMA conference in Sacramento and reported there was a lot of information that would be helpful for GSP projects.

5. **BASIN STATUS REPORT:**
Jordan Kear had a presentation “Dry as a Bone, Wet as a Fountain. Kear reported the Key Well was 51.05 ft on 6/28/23 and there was about 96% capacity/76,800 acre-feet in the basin.
6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:**
None
7. **CONSENT ITEMS:**
 - a. **Approve Minutes and Financial Report:**
Finch motioned to approve the consent agenda; Thielke seconded.
Roll call vote:
Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas
Noes: None
8. **ACTION ITEMS:**
 - a. **Well Verification Application:**
Peter Candy suggested revisions to the Well Verification Application regarding the Applicant’s signature. Daddi motioned to approve revisions; Whitman seconded.
Roll call vote:
Ayes: Daddi, Finch, Thielke, Whitman, Chair Hajas
Noes: None
9. **DISCUSSION ITEMS:**
The Board discussed a potential Perched Groundwater Ordinance.
10. **ADJOURN** -- The meeting was adjourned at 3:56 pm. The next regular scheduled meeting will be July 27, 2023, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of October 27, 2022

The Regular Meeting of October 27, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:06 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Chair Richard Hajas, William Weirick, Peter Thielke, General Manager (GM) John Mundy, and Clerk of the Board Roberta Barbee.

Also in attendance: Trevor Jones (Dudek) and Peter Candy

1. **Call to Order and Roll Call:** 3:06 PM
2. **Pledge of Allegiance:** Led by Chair Hajas
3. **Director Announcements/Reports/Comments:**
 - Mutuals: None
 - Ojai Water Conservation District: None
 - City of Ojai: None
 - Casitas Lake Level: None
 - Community Facilities District Report: None
4. **GENERAL MANAGER COMMENTS:** GM reported he would be out of the country from 10/26/2022 through 11/16/2022
5. **BASIN STATUS REPORTS:** Jordan Kear presented his report, "No Pressure...Right? Ojai Basin Conditions, Water Year 2022".
6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** None
7. **ACTION ITEMS:**
 - a. **Board considered approval of proposal by Dudek for preparation of grant proposal to DWR for GSP implementation.** Weirick motioned to approve; Thielke seconded.
Roll call vote:
Ayes: Thielke, Weirick, Hajas
Noes: None

b. Board considered approval of Resolution 2022-10 for grant application submittal.

Weirick motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

c. Board reviewed and considered approval of Well verification for 4424 Thacher Rd and submittal to Ventura County.

Weirick motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

d. Fiscal Year 2022/2023 Draft Budget and One Year GSP Projects Implementation Impact.

Weirick motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

e. The Board provided directions on informing pending well application owners of requirements for meeting the Governor's Executive Order N-7-22 verifications.

Thielke motioned to approve; Weirick seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

f. Treasurer's Report for September 2022

Thielke motioned to approve; Weirick seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

g. The Board determined December 6, 2022, for the next meeting.

Weirick motioned to approve; Thielke seconded.

Roll call vote:

Ayes: Thielke, Weirick, Hajas

Noes: None

8. ADJOURNMENT:

The meeting was adjourned at 4:17 pm. The next regular scheduled meeting will be December 6, 2022, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of September 29, 2022

The Regular Meeting of September 29, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Bob Daddi, James Finch, William Weirick, Peter Thielke, Chair Hajas, GM John Mundy, and Clerk of the Board Roberta Barbie

Also in attendance: Jordan Kear, Trevor Jones (Dudek)

1. **Call to Order and Roll Call:** 3:00 PM
2. **Pledge of Allegiance:** Led by Chair Hajas
3. **Director Announcements/Reports/Comments:**

Mutuals: None

Ojai Water Conservation District: None

City of Ojai: None

Casitas Lake Level: None

Community Facilities District Report: None
4. **GENERAL MANAGER COMMENTS:**

GM reported the bookkeeper gave her 30 days' notice and next steps will need to be taken to find a replacement. Ojai Basin will have a booth at the Ojai Day event on 10/15.
5. **BASIN STATUS REPORTS:**

Jordan Kear gave his presentation, "Breath of Hope- Ojai Basin Conditions Water Year 2021-22.
6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:**

None
7. **ACTION ITEMS:**
 - a. **Discussion of Executive Order N-7-22 and OBGMA's Future Well Permitting.**

The Board reviewed and discussed the presentation prepared by Dudek. GM to put in Board-directed amendments to the ordinance then present at next meeting.

b. Fiscal Year 2022/2023 Draft Budget and 5 Year Projection Update

GM presented the treasurer's report and will update with needed corrections.

c. Metering Requirements Notification Letter

GM to draft in new changes and additions made by the Board.

d. Treasurer's Report for July 2022 and August 2022

GM presented the treasurer's report. No action taken.

8. ADJOURNMENT:

The meeting was adjourned at 4:26 pm. The next regular scheduled meeting will be October 27, 2022, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of August 25, 2022

The Regular Meeting of August 25, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Peter Thielke, William Weirick, Bob Daddi, Jim Finch, Chair Hajas, GM John Mundy, and Clerk of the Board Roberta Barbee

Also in attendance: Jordan Kear, Kevin Delano (State Water Board), Peter Candy, Devin Pritchard-Peterson (Dudek)

1. **Call to Order and Roll Call:** 3:00 PM
2. **Pledge of Allegiance:** Led by Chair Hajas
3. **Director Announcements/Reports/Comments:**
 - Mutuals: None
 - Ojai Water Conservation District: None
 - City of Ojai: None
 - Casitas Lake Level: None
 - Community Facilities District Report: None
4. **GENERAL MANAGER COMMENTS:** Reported on Senate Bill 100 signed in by the State Governor. GM gave an update on health care treatments and the possible impact it might have on his ability to support the agency.
5. **BASIN STATUS REPORTS:** Jordan Kear presented his report, "Dry and drier- Ojai Basin Conditions Water Year 2021-22 to date".
6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:** Renee Roth announced her candidacy for Ojai City Council.
7. **ACTION ITEMS:**
 - a. **Update on Groundwater Sustainability Plan Activity**
The Board reviewed Proposition 68 presented and related Implementation Expenses by Devin Pritchard-Peterson.

b. Draft Well Presentation and Approval Requirements Resolution

The Board reviewed and commented on the Well Permitting Flow Chart prepared by Kear Groundwater and draft Well requirements Resolution prepared by Agency Council. They were presented by Peter Candy. Attached to meeting notes.

c. Fiscal Year 2022/2023 Draft Budget and 5-Year Projection Update

Moved to next meeting.

d. Metering Requirements Notification Letter

Moved to next meeting.

e. Treasurer's Report for July 2022

Moved to next meeting.

8. ADJOURNMENT:

The meeting was adjourned at 4:42 pm. The next regular scheduled meeting will be September 29, 2022, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of July 28, 2022

The Regular Meeting of July 28, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Bob Daddi, Jim Finch, Mayor Betsy Stix, Peter Thielke, Chair Richard Hajas, General Manager John Mundy, Clerk of the Board Roberta Barbee.

Also in attendance: Trevor Jones (Dudek)

1. Call to Order and Roll Call: 3:00 PM

2. Pledge of Allegiance: Led by Chair Hajas

3. Director Announcements/Reports/Comments:

Mutuals: Mentioned a private well owner using solar power to pump their well at 92 GPM.

Ojai Water Conservation District: None

City of Ojai: None

Casitas Lake Level: None

Community Facilities District Report: None

4. GENERAL MANAGER COMMENTS: Reported on a County Public Works notice regarding Basin Well extractions and analysis.

5. BASIN STATUS REPORTS: Jordan Kear presented his report, "Recession! As expected, Ojai Basin Conditions Water Year 2021-22 to date".

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:
None

7. ACTION ITEMS:

a. Update on Groundwater Sustainability Plan Activity

The Board reviewed and commented on the draft response letter to SWRCB comments on the GSP and Prop 68 Grant information.

b. Metering Notification to Well Owners

The Board reviewed and commented on the draft meter requirement letter to well owners.

c. Senior Canyon Mutual Water Company Well Permit Application

The Board reviewed the application and decided to have the applicant provide additional information, and the Board will review again at the next meeting.

d. Treasurer's Report for June 2022

Daddi motioned to approve; Finch seconded.

Roll call vote

Ayes: Daddi, Finch, Mayor Stix, Thielke, Chair Hajas

Noes: None

8. ADJOURNMENT:

The meeting was adjourned at 4:36 pm. The next regular scheduled meeting will be August 25, 2022, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of June 30, 2022

The Regular Meeting of June 30, 2022, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees: Bob Daddi, William Weirick, Peter Thielke, Chair Richard Hajas, General John Mundy, Clerk of the Board Roberta Barbie.

Also in attendance: Jordan Kear, Trevor Jones (Dudek)

1. **Call to Order and Roll Call:** 3:00 PM
2. **Pledge of Allegiance:** Led by Richard Hajas
3. **Director Announcements/Reports/Comments:** None
 Mutuels: None
 Ojai Water Conservation District: None
 City of Ojai: New pipeline will be installed on Ojai Avenue
 Casitas Lake Level: None
 Community Facilities District Report: None
4. **GENERAL MANAGER COMMENTS:** None
5. **BASIN STATUS REPORTS:** Jordan Kear presented his report, "Summer Upon Us, Ojai Basin Conditions Water Year 2021-22 to date".
6. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:**
 Anson Williams asked if Casitas MWD would be declaring a Stage 5 Drought Condition and how that would affect agriculture.
7. **ACTION ITEMS:**
 - a. **Update on Groundwater Sustainability Plan Activity**
 The Board reviewed and approved the draft response letters.
 Daddi motioned to approve; Weirick seconded.
 Roll call vote
 Ayes: Daddi, Weirick, Thielke, Chair Hajas
 Noes: None

b. Well Metering and Recommendations for Follow-up Inspection/Reporting

The GM provided an update and the Board reviewed and commented.

c. Treasurer's Report for May 2022

Daddi motioned to approve; Weirick seconded.

Roll call vote

Ayes: Daddi, Weirick, Thielke, Chair Hajas

Noes: None

8. ADJOURNMENT:

The meeting was adjourned at 4:08 pm. The next regular scheduled meeting will be July 28, 2022, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, Interim General Manager
Subject: Letter to delinquent well owners
July 27, 2023

Recommendation

- Review and approve letter to delinquent well owners (i.e., those that have not reported extractions over the past several years) requesting they identify their well as “active” or “abandoned”.

Background and Discussion

In the interest of maintaining an up-to-date database of groundwater wells and extractions within OBGMA jurisdiction, the attached letter is proposed to be sent to those well owners who have not reported extractions for the past several years.

The Board has seen previous versions of a similar letter in 2022; however, it is believed these were not distributed. The current version includes a section for the well owner to confirm their well status and return the form to the OBGMA office. The letter tracks the definitions set forth in the Ventura County Ordinance Code, Section 4812. The County Ordinance Code draws a distinction between “Active wells” and “Abandoned wells.”

Any well owner reporting their well is “Active” will receive the appropriate follow up letter stating extractions must be reported and all applicable fees paid. Conversely, any well owner reporting their well is “Abandoned” will receive a different follow up letter advising the OBGMA annual wellhead fee still applies until such time as the well is destroyed. The well owner will also be notified the County Ordinance requires “Abandoned wells” to be destroyed or an exemption obtained.

Budget Impact

There is no budget impact to approval of the letter.

Attachment:

Draft letter to delinquent well owners



Member Agencies

Ojai Water Conservation District Ojai Basin Mutual Water Companies:
Casitas Municipal Water District - Senior Canyon MWC
City of Ojai - Siete Robles MWC
Community Facilities District - Hermitage MWC

DATE

RECIPIENT

ADDRESS

CITY STATE ZIP

Subject: Active or Abandoned Well – Notification of Well Status

Dear Water Well Owner:

The Ojai Basin Groundwater Management Agency (OBGMA) is authorized by the State of California to oversee the operations and record the groundwater extractions from the Ojai Groundwater Basin. According to OBGMA records, there is a groundwater well on your property (Recordation No. XXXX, Well No. XXXX) with no reported extractions over the last several years.

Ventura County Ordinance Code Section 4812 defines an “Active well” as a water well that has operated for at least 8 hours during any 12-month period. Section 4812 defines an “Abandoned well” as a water well that has operated for less than 8 hours during any 12-month period.

Please indicate on the form provided herein whether the groundwater well on your property (Well No. XXXX) is an “Active well” (i.e., operated for at least 8 hours during the past 12 months) or an “Abandoned well” (i.e., operated less than 8 hours during the past 12 months). Please complete the form by checking the appropriate box and return the form to our office via mail to the address below or email to obgma@aol.com.

If the well is “Active,” OBGMA Ordinance No. 8 requires the well to be metered and extractions reported on a quarterly basis. Applicable fees must also be collected.

If you have any questions, please contact the undersigned at obgmagn@gmail.com or 805.667.7322. We appreciate your timely response to the information requested.

Very truly yours,

Julia Aranda, PE
Interim General Manager

Office Address: 417 Bryant Circle Drive, Suite 112, Ojai CA 93023
Mailing Address: P.O. Box 1779, Ojai CA 93024
www.obgma.com

805.640.1207
obgma@aol.com

Active or Abandoned Well – Notification of Well Status

TO BE COMPLETED BY WELL OWNER:

The undersigned hereby confirms the groundwater well described herein is (check one):

_____ Active

_____ Abandoned

Well No.: _____

Well Owner Name: _____

Signature: _____

Date: _____

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY				
ANNUAL BUDGET FY 2023-24				
October 1 - September 30				
DRAFT - 7/27/2023				
DESCRIPTION	FY 21-22	FY 22-23	FY 22-23	FY 23-24 PROPOSED
	ACTUAL FINAL	ACTUAL AS OF 6/30/23	ESTIMATED ACTUAL AT 9/30/23	
INCOME				
GSP EXTRACTION FEE	\$ 138,935.42	\$ 69,278.66	\$ 120,000.00	\$ 130,000.00
EXTRACTION CHARGES	\$ 99,176.64	\$ 50,667.40	\$ 85,000.00	\$ 100,000.00
WELLHEAD FEE	\$ 44,070.00	\$ 32,825.00	\$ 40,000.00	\$ 40,000.00
RECORDATION FEE	\$ 2,000.00	\$ 1,190.00	\$ 2,000.00	\$ 2,000.00
LATE FEES				
INTEREST ON EXTRACTION CHARGES	\$ 21.50	\$ 20.00	\$ 20.00	\$ 20.00
GRANT INCOME	\$ 104,708.48		\$ 11,000.00	\$ -
INTEREST INCOME	\$ 5.07	\$ 1.87	\$ 5.00	\$ 5.00
TOTAL INCOME	\$ 388,917.11	\$ 153,982.93	\$ 258,025.00	\$ 272,025.00
EXPENSES				
PAYROLL	\$ 27,846.96	\$ 22,976.44	\$ 30,500.00	\$ 25,000.00
OUTSIDE SERVICES ¹	\$ 11,412.00	\$ 6,279.50	\$ 8,600.00	\$ 25,400.00
PROFESSIONAL FEES ²	\$ 87,510.88	\$ 51,951.78	\$ 70,000.00	\$ 50,000.00
OFFICE/ADMINISTRATIVE EXPENSES ³	\$ 7,587.85	\$ 5,999.65	\$ 7,000.00	\$ 7,000.00
INSURANCE	\$ 2,923.67	\$ 4,578.28	\$ 5,000.00	\$ 5,000.00
RENT ⁴	\$ 8,937.30	\$ 7,270.80	\$ 10,000.00	\$ 10,000.00
GSP IMPLEMENTATION ⁵	\$ 186,547.58	\$ 67,116.25	\$ 100,000.00	\$ 125,100.00
GRANT EXPENSE	\$ 19,752.23			\$ -
TOTAL EXPENSES	\$ 352,518.47	\$ 166,172.70	\$ 231,100.00	\$ 247,500.00
INCOME LESS EXPENSES	\$ 36,398.64	\$ (12,189.77)	\$ 26,925.00	\$ 24,525.00
¹ BOOKKEEPER, GENERAL MANAGER, WEBSITE MANAGER				
² HYDROGEOLOGIST, AUDITOR, LEGAL				
³ POSTAGE, OFFICE SUPPLIES, BANK CHARGES, INTERNET, TELEPHONE, OFFICE EQUIPMENT				
⁴ OFFICE, STORAGE UNIT				
⁵ CONSULTANT SUPPORT				

