



AGENDA

January 30, 2025, at 3:00 pm

Council Chambers, Ojai City Hall

401 South Ventura Street, Ojai, CA 93023

Phone: 805.640.1207 **Web site:** obgma.com

Email: obgma@aol.com

Board of Directors

Richard Hajas, Casitas Municipal Water District

Jim Finch, Ojai Water Conservation District

Peter Thielke, Mutual Water Companies

Bob Daddi, Community Facilities District

Andrew Whitman, City of Ojai

Zoom Teleconferencing for Public Call in Participation:

1. Zoom Dial in Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. Zoom Meeting

Link: <https://us02web.zoom.us/j/82757127464?pwd=Rm5JenhNUDNvRVovaEUwMzdScnFRdz09>

3. www.OBGMA.com

4. City of Ojai YouTube Channel at:

<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)

5. In Ojai, CA: Spectrum Channel 10.

Public Comments: Members of the public may provide public comments under Item 6 or on each agenda item presented herein. Please wait until the Board Chair asks if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to

OBGMA@aol.com "Attention Board of Directors".

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutual Water Companies
- Ojai Water Conservation District
- City of Ojai
- Casitas Municipal Water District
- Community Facilities District – CMWD Ojai Service Area

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output, and Storage

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the Board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT AGENDA

- a) Financial Reports for November and December 2024
- b) Minutes of December 5, 2024, meeting

8. ACTION ITEMS

- a. Groundwater Sustainability Plan 2024 Annual Report
 - Approve the proposal from Dudek to prepare the Groundwater Sustainability Plan 2024 Annual Report for a cost not to exceed \$23,410.00.

9. DISCUSSION ITEMS

- a) Legislative Ad-Hoc Committee Update
- b) Meter Compliance Ad-Hoc Committee Update

10. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Authority: Government Code section 54956.9, subdivision (d)(2)

Based upon existing facts and circumstances, significant exposure to litigation exists in the opinion of OBGMA's legal counsel, involving OBGMA's anticipated participation in the Ventura River Adjudication (Santa Barbara Channelkeeper v. City of San Buenaventura, Los Angeles County Superior Court, Case No. 19STCP01176) pursuant to California Code of Civil Procedure Section 837, subdivision (a).

11. ADJOURNMENT

The regular meetings of the Ojai Basin Groundwater Management Agency are scheduled for the last Thursday of each month. The meeting agenda will be posted at Ojai City Hall and the OBGMA website 72 hours prior to the meeting.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for February 27, 2025, at 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing. Please contact OBGMA by email at obgma@aol.com or by calling 805.640.1207 with any questions.

	Oct-24	Nov-24	YTD	Annual Budget
Beginning Bank Balance				
Checking	121,380.07	211,964.66		
Savings	50,032.57	50,032.57		
	171,412.64	261,997.23		
Income				
Returned Check Charges			-	
Well Permit Fees	3,875.00	5,386.25	9,261.25	
GSP Extraction Fees	82,497.62	23,017.42	105,515.04	300,000.00
Well Head Fee	7,929.07	4,316.93	12,246.00	55,000.00
Late Fees	138.10	28.65	166.75	1,000.00
Recordation Fee	489.92	237.07	726.99	3,000.00
Extraction Charges	28,737.76	13,709.12	42,446.88	75,000.00
Savings Acct Interest			-	5.00
Total Income	123,667.47	46,695.44	170,362.91	434,005.00
Expense				
Equipment Purchased				
Advertising			-	
Outside Services	245.00	490.00	735.00	17,500.00
Dues & Subscriptions			-	
GSP Implementation	900.00	975.00	1,875.00	85,000.00
Printing and Reproduction			-	
Liability Insurance			-	4,500.00
Postage and Delivery			-	
Bank Service Charges			-	
Workers Comp Ins			-	500.00
Office/Administrative Expenses	515.73	121.22	636.95	5,000.00
Payroll Expenses	4,147.61	3,754.29	7,901.90	48,000.00
Professional Fees	22,288.10	16,912.50	39,200.60	129,700.00
Website Expense			-	
Rent	926.00	926.00	1,852.00	12,000.00
Travel			-	
Telecommunications			-	
Total Expense	29,022.44	23,179.01	52,201.45	302,200.00
Net Ordinary Income	94,645.03	23,516.43	118,161.46	131,805.00
Grant Activity				
WCB Grant Income			-	
WCB (WS) Expenses			-	
GSP Expenses			-	
Net Income	94,645.03	23,516.43	118,161.46	
Other Adjustments				
Permit Deposit Paid/Deducted	(3,875.00)	(3,386.25)		
Transfer to Savings				
Transfer From Savings				
Customer Well Deposit	1,593.22			
Payroll Tax Liab Paymts	981.47	872.13		
Payroll Liab on hold				
Customer Overpayments	376.31			
Nominal Over/Short				
Refund- Work Comp Ins		372.75		
Customer Credits Applied				
State Comp Fund Dividend	50.00			
Rent Reimbursement				
Customer Reimbursement				
Ending Bank Balance				
Checking	211,964.66	232,594.22		
Savings	50,032.57	50,032.57		
	261,997.23	282,626.79		

OBGMA
Cash Flow
As of November 30, 2024

Nov 30, 24

Beginning Balances as of October 31, 2024

Bank of the Sierra-Checking	211,964.66
Bank of the Sierra-Savings	50,032.57
	<u>261,997.23</u>

Inbounds

Well Permit Charges	5,386.25
Well Permit Deposit	2,000.00
GSP Extraction	23,017.42
Well Head Fee	4,316.93
Late Charge On Extraction	28.65
Recordation Fee	237.07
Extraction Charges	13,709.12
	<u>48,695.44</u>

Outbounds

Well Permit Deposit	5,386.25
Office & Administrative Expense	121.22
GSP Implementation	975.00
Outside Services	490.00
Payroll Expenses	2,882.16
Professional Fees	16,912.50
Refund Customer Overpayment	372.75
Rent	926.00
	<u>28,065.88</u>

Ending Balances as of November 30, 2024

Bank of the Sierra-Checking	232,594.22
Bank of the Sierra-Savings	50,032.57
	<u>282,626.79</u>

Net Change in Financial Position **20,629.56**

OBGMA Reconciliation Summary

Bank of the Sierra-Checking, Period Ending 11/30/2024

	<u>Nov 30, 24</u>
Beginning Balance	221,081.56
Cleared Transactions	
Checks and Payments - 9 items	-9,414.12
Deposits and Credits - 10 items	43,309.19
Total Cleared Transactions	<u>33,895.07</u>
Cleared Balance	<u><u>254,976.63</u></u>
Uncleared Transactions	
Checks and Payments - 10 items	-22,382.41
Total Uncleared Transactions	<u>-22,382.41</u>
Register Balance as of 11/30/2024	<u><u>232,594.22</u></u>
New Transactions	
Checks and Payments - 1 item	-126.00
Total New Transactions	<u>-126.00</u>
Ending Balance	<u><u>232,468.22</u></u>

OBGMA
Disbursements
As of November 30, 2024

Date	Num	Name	Description	Amount
11/02/2024	ACH	Condor Self Storage	Rent	-126.00
11/04/2024	ACH	JStreet Technology Inc	Outside Services	-367.50
11/18/2024	ACH	JStreet Technology Inc	Outside Services	-490.00
11/25/2024	ACH	Stamps.com	Postage and Delivery	-19.99
11/18/2024	ACH	Spectrum	Telecommunications	-101.23
11/04/2024	3635	Culbert Family Trust	Customer Refund	-372.75
11/30/2024	3636	Ransom, Tara R.	Payroll	-1,068.99
11/30/2024	3637	VanDerMeer, Cece A	Payroll	-1,813.17
11/25/2024	3638	417 Bryant Circle LLC	Rent	-800.00
11/25/2024	3639	Casitas Municipal Water District	Professional Services	-1,785.00
11/25/2024	3640	Hollister & Brace, Attorneys at Law	Professional Services/GSP Implementaion	-4,062.50
11/25/2024	3641	Kear Groundwater	Professional Services	-4,766.25
11/27/2024	3642	Hollister & Brace, Attorneys at Law	Professional Services	-6,906.25
				-22,679.63
				<u>-22,679.63</u>

OBGMA
Budget Actuals FYTD 24/25

	Oct-24	Nov-24	Dec-24	YTD	Annual Budget
Beginning Bank Balance					
Checking	121,380.07	211,964.66	232,594.22		
Savings	50,032.57	50,032.57	50,032.57		
	171,412.64	261,997.23	282,626.79		
Income					
Returned Check Charges					
Well Permit Fees	3,875.00	5,386.25		9,261.25	
GSP Extraction Fees	82,497.62	23,017.42	5,932.49	111,447.53	300,000.00
Well Head Fee	7,929.07	4,316.93	4,615.00	16,861.00	55,000.00
Late Fees	138.10	28.65	156.10	322.85	1,000.00
Recordation Fee	489.92	237.07	60.00	786.99	3,000.00
Extraction Charges	28,737.76	13,709.12	4,095.91	46,542.79	75,000.00
Savings Acct. Interest		6.29		6.29	5.00
Total Income	123,667.47	46,695.44	14,865.79	185,228.70	434,005.00
Total Income	123,667.47	46,695.44	14,865.79	185,228.70	
Expense					
Equipment Purchased					
Advertising					
Outside Services	245.00	490.00	3,797.50	4,532.50	17,500.00
Dues & Subscriptions					
GSP Implementation	900.00	975.00		1,875.00	85,000.00
Printing and Reproduction					
Liability Insurance					4,500.00
Postage and Delivery					
Bank Service Charges					
Workers Comp Ins	515.73	121.22	1,260.72	1,897.67	500.00
Office/Administrative Expenses	4,147.61	3,754.29	3,724.42	11,626.32	48,000.00
Payroll Expenses	22,288.10	16,912.50	11,699.34	50,899.94	129,700.00
Professional Fees					
Website Expense					
Rent	926.00	926.00	926.00	2,778.00	12,000.00
Travel					
Telecommunications					
Total Expense	29,022.44	23,175.01	21,407.98	73,609.43	302,200.00
Net Ordinary Income	94,645.03	23,516.43	(6,542.19)	111,619.27	131,805.00
Grant Activity					
WCB Grant Income					
WCB (WS) Expenses					
GSP Expenses					
Net Income	94,645.03	23,516.43	(6,542.19)	111,619.27	
Other Adjustments					
Permit Deposit Paid/Deducted	(3,875.00)	(3,386.25)			
Transfer to Savings					
Transfer From Savings					
Customer Well Deposit	1,593.22				
Payroll Tax Liab Paymts	981.47	872.13	850.39		
Payroll Liab on hold	376.31				
Customer Overpayments					
Nominal Over/Short					
Refund- Work Comp Ins		372.75			
Customer Credits Applied					
Refunds	50.00				
State Comp Fund Dividend					
Rent Reimbursement					
Customer Reimbursement					
Ending Bank Balance					
Checking	211,964.66	232,594.22	226,896.13		
Savings	50,032.57	50,032.57	50,038.86		
	261,997.23	282,626.79	276,934.99		

OBGMA
Cash Flow
As of December 31, 2024

	<u>Dec 31, 24</u>
Beginning Balances as of November 30, 2024	
Bank of the Sierra-Checking	232,594.22
Bank of the Sierra-Savings	50,032.57
	<u>282,626.79</u>
Inbounds	
GSP Extraction	5,932.49
Well Head Fee	4,615.00
Late Charge On Extraction	156.10
Recordation Fee	60.00
Extraction Charges	4,095.91
Savings account interest	6.29
	<u>14,865.79</u>
Outbounds	
Office & Administrative Expense	
Telephone	101.23
Office Supplies	307.49
Postage and Delivery	254.41
Total Office & Administrative Expense	<u>663.13</u>
Outside Services	3,797.50
Printing and Reproduction	597.59
Payroll Expenses	2,874.03
Professional Fees	
Hydrogeologist	1,691.25
Legal Fees	4,583.09
Professional Fees - Other	5,425.00
Total Professional Fees	<u>11,699.34</u>
Rent	926.00
	<u>20,557.59</u>
Ending Balance as of December 31, 2024	
Bank of the Sierra-Checking	226,896.13
Bank of the Sierra-Savings	50,038.86
	<u>276,934.99</u>
Net Change in Financial Position	(5,691.80)

OBGMA Reconciliation Summary

Bank of the Sierra-Checking, Period Ending 12/31/2024

	<u>Dec 31, 24</u>
Beginning Balance	254,976.63
Cleared Transactions	
Checks and Payments - 18 items	-26,237.52
Deposits and Credits - 10 items	14,935.48
Total Cleared Transactions	<u>-11,302.04</u>
Cleared Balance	<u>243,674.59</u>
Uncleared Transactions	
Checks and Payments - 10 items	-16,778.46
Total Uncleared Transactions	<u>-16,778.46</u>
Register Balance as of 12/31/2024	<u>226,896.13</u>
New Transactions	
Checks and Payments - 6 items	-3,646.68
Total New Transactions	<u>-3,646.68</u>
Ending Balance	<u>223,249.45</u>

10:08 AM

01/06/25

OBGMA Reconciliation Summary

Bank of the Sierra-Savings, Period Ending 12/31/2024

	<u>Dec 31, 24</u>
Beginning Balance	50,032.57
Cleared Transactions	
Deposits and Credits - 1 item	<u>6.29</u>
Total Cleared Transactions	<u>6.29</u>
Cleared Balance	<u>50,038.86</u>
Register Balance as of 12/31/2024	50,038.86
Ending Balance	50,038.86

OBGMA
Disbursements
As of December 31, 2024

Date	Num	Name	Description	Amount
12/02/2024	ACH	Condor Self Storage	Rent	-126.00
12/02/2024	ACH	JStreet Technology Inc	Outside Services	-2,756.25
12/06/2024	ACH	USPS	Postage and Delivery	-184.42
12/09/2024	ACH	JStreet Technology Inc	Outside Services	-1,041.25
12/16/2024	ACH	Spectrum	Accounts Payable	-101.23
12/04/2024	ACH	Staples	Office Supplies	-32.06
12/04/2024	ACH	Staples	Office Supplies	-335.55
12/12/2024	ACH	Staples	Office Supplies	-15.86
12/25/2024	ACH	Stamps.com	Postage and Delivery	-19.99
12/31/2024	ACH	Stamps.com	Postage and Delivery	-50.00
12/30/2024	3643	417 Bryant Circle LLC	Rent	-800.00
12/30/2024	3644	Casitas Municipal Water District	Professional Fees	-1,785.00
12/30/2024	3645	Custom Printing	Office & Administrative	-597.59
12/30/2024	3646	Dudek	Professional Fees	-3,640.00
12/30/2024	3647	Hollister & Brace, Attorneys at Law	Professional Fees	-4,583.09
12/30/2024	3648	Kear Groundwater	Professional Fees	-1,691.25
12/31/2024	3649	Ransom, Tara R.	Payroll	-1,260.10
12/31/2024	3650	VanDerMeer, Cece A	Payroll	-1,613.93
				-20,633.57
				<u>-20,633.57</u>

OBGMA EXTRACTION CHARGES BY PERIOD
2020/2021 Water Year

October/November/December 2020 (2021/1)

(\$25/acre foot)

2021/1	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	908.77	\$17,903.97				
Dom/Land	84.65	\$2,322.27				
Muni/Indus	36.22	\$905.50				
CMWD	339.00	\$8,487.50				
Totals	1368.64	\$29,619.24	\$10,855.00	\$625.00	\$42,965.10	\$84,064.34

Jan/Feb/Mar 2021 (2/2021)

(\$25/acre foot)

2021/2	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	452.84	\$11,642.73				
Dom/Land	62.47	\$1,635.44				
Muni/Indus	23.17	\$579.25				
CMWD	241.30	\$6,032.50				
Totals	779.78	\$19,889.92	\$10,400.00	\$610.00	\$27,609.31	\$58,509.23

April/May/June 2021 (3/2021)

(\$25/acre foot)

2021/3	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	879.48	\$22,243.25				
Dom/Land	107.49	\$2,836.74				
Muni/Indus	30.71	\$749.20				
CMWD	322.00	\$8,055.00				
Totals	1339.68	\$33,884.19	\$10,335.00	\$580.00	\$48,706.75	\$93,505.94

July/August/September 2021 (2021-4)

(\$25/acre foot)

2021/4	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	669.20	\$16,949.24				
Dom/Land	120.62	\$3,198.89				
Muni/Indus	29.27	\$731.79				
CMWD	334.10	\$8,352.50				
Totals	1153.19	\$29,232.42	\$10,335.00	\$580.00	\$4,039.89	\$44,187.31

Total for water YTD 10/1/20- 9/30/21

Acre Feet	Charges	Well Head Fee	Recordation	GSP Fees	Total Rec'd
4641.29	\$ 112,625.77	\$41,925.00	\$2,395.00	\$123,321.05	\$280,266.82

OBGMA EXTRACTION CHARGES BY PERIOD

2021/2022 Water Year

October/November/December 2021 (1/2022)

(\$25/acre foot)

2022/1	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	422.25	\$10,841.79				
Dom/Land	63.64	\$1,770.12				
Muni/Indus	17.87	\$446.81				
CMWD	288.90	\$7,235.00				
Totals	792.66	\$20,293.72	\$10,660.00	\$59.00	\$28,114.79	\$59,127.51

Jan/Feb/Mar 2022 (2/2022)

(\$25/acre foot)

2022/2	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	497.66	\$12,583.09				
Dom/Land	63.27	\$1,804.90				
Muni/Indus	11.32	\$283.25				
CMWD	243.30	\$6,107.50				
Totals	815.55	\$20,778.74	\$10,465.00	\$605.00	\$29,303.40	\$61,152.14

April/May/June 2022 (3/2022)

(\$25/acre foot)

2022/3	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	930.88	\$19,551.56				
Dom/Land	130.96	\$3,506.80				
Muni/Indus	21.49	\$540.75				
CMWD	361.40	\$9,047.50				
Totals	1444.73	\$32,646.61	\$10,465.00	\$585.00	\$45,825.57	\$89,522.18

July/August/September 2022 (4/2022)

(\$25/acre foot)

2022/4	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	848.57	\$17,349.46				
Dom/Land	91.96	\$2,465.64				
Muni/Indus	34.78	\$869.49				
CMWD	389.70	\$9,742.50				
Totals	1365.01	\$30,427.09	\$10,595.00	\$590.00	\$42,625.97	\$84,238.06

Total for water YTD 10/1/21- 9/30/22

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
4417.95	\$ 104,146.16	\$42,185.00	\$1,839.00	\$145,869.73	\$294,039.89

OBGMA EXTRACTION CHARGES BY PERIOD

2022/2023

Oct/Nov/Dec 2022		(1-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	527.52	\$9,274.26				
Dom/Land	41.56	\$1,205.75				
Muni/Indus	9.56	\$239.00				
CMWD	299.00	\$7,475.00				
Totals	877.64	\$18,194.01	\$10,270.00	\$575.00	\$24,865.95	\$53,904.96

Jan/Feb/Mar 2023		(2-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	121.53	\$3,285.77				
Dom/Land	38.69	\$1,078.50				
Muni/Indus	1.83	\$47.25				
CMWD	229.50	\$5,737.50				
Totals	391.55	\$10,149.02	\$10,400.00	\$585.00	\$13,067.49	\$34,201.51

April/May/June 2023		(3-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	683.32	\$13,131.53				
Dom/Land	62.22	\$1,611.85				
Muni/Indus	3.63	\$90.75				
CMWD	337.40	\$8,435.00				
Totals	1086.57	\$23,269.13	\$11,050.00	\$345.00	\$32,807.83	\$67,471.96

Jul/Aug/Sept 2023		(4-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	843.42	\$17,174.92				
Dom/Land	143.11	\$3,652.33				
Muni/Indus	11.87	\$296.75				
CMWD	493.70	\$12,342.50				
Totals	1492.10	\$33,466.50	\$10,606.65	\$749.00	\$47,757.78	\$92,579.93

Total for water YTD 10/1/22- 9/30/23

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
3847.86	\$ 85,078.66	\$42,326.65	\$2,254.00	\$118,499.05	\$248,158.36

OBGMA EXTRACTION CHARGES BY PERIOD

2023/2024 Water Year

Oct/Nov/Dec 2023 (1-2024) (\$25/acre foot)

	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	583.58	\$10,611.59				
Dom/Land	57.27	\$1,530.00				
Muni/Indus	11.70	\$292.50				
CMWD	401.70	\$10,042.50				
Totals	1054.25	\$22,476.59	\$10,660.00	\$750.00	\$32,258.80	\$66,145.39

Jan/Feb/Mar 2024 (2-2024) (\$25/acre foot)

	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	110.43	\$3,365.49				
Dom/Land	52.88	\$1,667.25				
Muni/Indus	2.16	\$70.00				
CMWD	221.10	\$5,527.50				
Totals	386.57	\$10,630.24	\$10,075.00	\$560.00	\$29,454.04	\$50,719.28

April/May/June 2024 (3-2024) (\$25/acre foot)

	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	391.46	\$10,014.43				
Dom/Land	98.32	\$2,000.91				
Muni/Indus	8.40	\$210.00				
CMWD	335.89	\$8,397.25				
Totals	834.07	\$20,622.59	\$10,297.50	\$605.00	\$61,689.99	\$93,215.08

Jul/Aug/Sept 2024 (4-2024) (\$25/acre foot)

	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	875.14	\$18,230.31				
Dom/Land	121.41	\$3,399.85				
Muni/Indus	22.10	\$552.50				
CMWD	539.96	\$13,499.00				
Totals	1558.61	\$35,681.66	\$9,360.00	\$530.00	\$104,138.41	\$149,710.07

Total for water YTD 10/1/23- 9/30/24

Acre Feet	Charges	Well Head Fee	Recordation F	GSP Fees	Total Rec'd
3833.50	\$ 89,411.08	\$40,392.50	\$2,445.00	\$227,541.24	\$359,789.82

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of December 5, 2024

The Regular Meeting of December 5, 2024, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees were: Board Members: Richard Hajas, Jim Finch, Bob Daddi, and Peter Thielke. General Manager Julia Aranda and Secretary/Treasurer Cece VanDerMeer.

Also in attendance: Peter Candy (via Zoom), Attorney and Jordan Kear, Consultant.

1. Call to Order and Roll Call: Chair Hajas called the meeting to order at 3:00pm. VanDerMeer called the roll.

2. Pledge of Allegiance: Led by Hajas.

3. Director Announcements/Reports/Comments:

Mutuals: None

Ojai Water Conservation District: None

City of Ojai: Absent

Casitas Municipal Water District: None

Community Facilities District Report: None

4. GENERAL MANAGER COMMENTS: Aranda passed out samples of the newly revised quarterly well owner statements implemented for the period of October 1, 2024, through December 31, 2024. Aranda stated the statements were customized to add a note at the top to let well owners know of current updated information applicable to the reporting period. Aranda stated the revised statements were also personalized for the well owner as to whether they are domestic or agricultural, as well as if the well owner is using a meter or crop factor. Finch stated the acre-feet (AF) on the report for crop factor should be corrected to be 0.5 AF instead of 1.7 (AF) for domestic and for agricultural it should be 1.0 AF instead of 2.0 AF.

Aranda reported the Department of Water Resources (DWR) reached out to all of the GSAs regarding a Listening Session for SGMP compliance, stating there will be a Zoom meeting on January 15, 2025, and she has

registered to attend the meeting. Aranda reported the DWR has updated their SGMA portal to make self-reporting possible. Aranda stated she has scheduled a presentation with the Ojai Valley Board of Realtors at their meeting on January 8, 2025.

Aranda reported DWR has awarded a \$25,000 grant for the San Antonio Creek stream gauge and the Board will need to take action at their next meeting to accept the award.

5. BASIN STATUS REPORT:

Jordan Kear presented his Basin Status Report named "Hydrosticce". Kear reported the Key Well was 102.7' below ground level and there was 64,000 acre-feet in the basin which is at 80% capacity.

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:

Three well owners in attendance spoke on the meter compliance letters they received.

7. CONSENT AGENDA:

a. Daddi motioned to approve the Consent Agenda Items. Thielke seconded the motion. The Financial Report for October 2024 and the minutes for October 24, 2024, were approved unanimously.

Roll Call vote:

Ayes: Hajas, Finch, Daddi, Thielke

Noes: None

8. ACTION ITEMS:

Item: Well Verification – 3622 Reeves Road

- Determine that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in the Groundwater Sustainability Plan adopted by OBGMA for the Ojai Valley Groundwater Basin.
- Determine that groundwater extraction by the proposed well would not decrease the likelihood of achieving any sustainability goal for the Basin as covered by the Plan; and
- Adopt Resolution No. 2024-05 Authorizing Well Verification for a Proposed New well Located Within the Boundaries of the Agency on APN 035-0-290-165, 3622 Reeves Road.

Aranda stated that another condition for the drilling of the well at 3622 Reeves Road would be that Jordan Kear would be in attendance when the well is being drilled.

Finch motioned to approve Resolution 2024-05 with the new conditions. Thielke seconded the motion.

Roll call vote:

Ayes: Hajas, Finch, Daddi, Thielke

Noes: None

9. DISCUSSION ITEMS:

a. Legislative Ad-Hoc Committee Update:

The Ad-Hoc Committee did not meet, no report.

b. Meter Compliance Ad-Hoc Committee Update:

Aranda reported the second notice for well owner meter compliance will be mailed out on December 6, 2024.

10. ADJOURNMENT

The meeting was adjourned at 3:59 pm. The next regular scheduled meeting will be January 30, 2025, at 3:00 p.m. in the Council Chambers at Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: Water Year 2024 Annual Report for the Ojai Valley Groundwater Basin
Groundwater Sustainability Plan

January 30, 2025

Recommendation

- **Approve Proposal from Dudek to prepare the Water Year 2024 Annual Report for the Ojai Valley Groundwater Basin Groundwater Sustainability Plan in an amount not to exceed \$23,410.00.**

Background and Discussion

An Annual Report must be submitted to the California Department of Water Resources (DWR) in compliance with the Sustainable Groundwater Management Act by April 1 of the year following the end of the Water Year. The fourth annual report for the Ojai Valley Groundwater Basin for Water Year 2024, covering the period October 1, 2023, to September 30, 2024, is due by April 1, 2025. Dudek prepared OBGMA's Groundwater Sustainability Plan (GSP), which was approved by DWR in October 2023, and subsequent Annual Reports.

It is anticipated the Water Year 2024 Annual Report will be presented to the Board at their March 2025 meeting prior to submittal to DWR.

Budget Impact

The budget for fiscal year 2024-25 includes \$145,470 for GSP compliance, of which it was estimated the annual report would cost \$20,800. For reference, the 2023 Annual Report fee was completed for a cost of \$21,566.25.

Attachments:

- Proposal from Dudek dated January 13, 2025

January 13, 2025

Julia Aranda
Ojai Basin Groundwater Management Agency
417 Bryant Circle, Suite 112
Ojai, California 93023

Subject: Proposal to Prepare the Water Year 2024 Annual Report for the Ojai Valley Basin Groundwater Sustainability Plan

Dear Ms. Aranda:

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Agencies (GSAs) to submit annual reports to the California Department of Water Resources (DWR) by April 1 of each year following adoption of a Groundwater Sustainability Plan (GSP). The fourth annual report for the Ojai Valley Groundwater Basin (OVGB) covering water year 2024 is due to DWR April 1, 2025.

Dudek has supported the Ojai Basin Groundwater Management Agency (OBGMA) in the development of the GSP for the OVGB and development of the first three GSP annual reports submitted to DWR. DWR approved the GSP for the OVGB in October 2023 and on May 17, 2024 issued a letter to the OBGMA noting that the previous annual reports substantially comply with the GSP Regulations.¹ Dudek's experience preparing the GSP and GSP annual reports for the OVGB makes our team uniquely suited to support the OBGMA in the development of the water year 2024 annual report for the OVGB.

1 Scope of Work

The annual report will be prepared in accordance with Section 356.2 of the GSP Regulations² and will include information on groundwater conditions and GSP implementation progress over the past water year. Each task required to produce the annual report is described in detail below.

Task 1 Data Analysis

Dudek will compile groundwater level data for wells monitored in the OVGB and create hydrographs and groundwater elevation contour maps illustrating the seasonal high and seasonal low groundwater conditions. Dudek will also compile and summarize groundwater extraction and surface water supply data. Lastly, Dudek will calculate annual and cumulative change in groundwater storage in the OVGB. The above data will be presented in the annual report in the form of tables, graphs, and maps.

¹ <https://sgma.water.ca.gov/portal/gspar/correspondences/290>

² Title 23, Division 2, Chapter 1.5, Subchapter 2 of the California Code of Regulations, which is commonly referred to as the Groundwater Sustainability Plan Regulations (GSP Regulations).

Assumptions

- This task will cover the review and analysis of:
 - Manual and automated groundwater level measurements.
 - Surface water flows on San Antonio Creek.
 - Groundwater extractions from the OVGB.
 - Climatological data, including precipitation, temperature, and evapotranspiration.
 - Imported water, supplied by Casitas Municipal Water District, used in the OVGB.
- Data analyzed and evaluated under this task will be provided by the OBGMA, VCWPD, and/or Kear Groundwater.

Deliverables

- Charts and tables summarizing climatological conditions encountered over the 2024 water year.
- Charts and tables summarizing flows on San Antonio Creek.
- Hydrographs and tables summarizing water year 2024 groundwater elevations measured at Representative Monitoring Points in the OVGB and the corresponding changes since water year 2023.
- Seasonal high (Spring 2024) and seasonal low (Fall 2023) groundwater elevation contour maps for the OVGB.
- Tables and maps summarizing water year 2024 groundwater extractions and their relation to the past 5-years of groundwater usage.
- Tables and maps summarizing the change in groundwater in storage in the OVGB and the cumulative change in storage over the past 5-years.

Cost for Task 1 \$9,910.00

Task 2 Annual Report Preparation

This task covers the development of a draft and final GSP annual report. The annual report will include the information analyzed in Task 1, as well as a discussion of GSP implementation progress over the past water year and an executive summary describing groundwater conditions in the OVGB.

The draft will be provided to OBGMA staff for one round of review and revision. Dudek will revise the draft report, as appropriate, based on staff comments and will provide the revised draft to the OBGMA Board for one round of review. Dudek will incorporate appropriate OBGMA board member comments on the draft annual report and finalize the report according to the schedule below. The final annual report will be provided in electronic format.

Assumptions

- Dudek will provide a draft of the annual report for review by the February 2024 OBGMA Regular Board Meeting and will have a final version of the report ready for adoption by the March 2024 Regular Board Meeting

Deliverables

- One draft annual report for OBGMA staff review provided in electronic format.
- One revised draft annual report for OBGMA Board of Director review provided in electronic format.
- One final Annual Report provided in electronic format.

Cost for Task 2\$11,000.00

Task 3 Project Management and Meetings

This task covers project management needs, including calls with OBGMA staff, invoicing, and preparation for and virtual attendance at one OBGMA Board meeting to discuss the findings of the annual report. Dudek has budgeted for one Dudek staff member to attend coordination meetings with OBGMA staff and attend one OBGMA Board meeting.

Assumptions

- Preparation and virtual attendance for two Dudek staff member at one OBGMA Board of Directors meeting.
- Up to two coordination calls with OBGMA staff to discuss: 1) the draft GSP Annual Report; and 2) the revised draft GSP Annual Report, following Board comments.

Cost for Task 3\$2,500.00

2 Fee Summary

Dudek will bill on a time and materials basis in accordance with rates provided in our existing contract with OBGMA and listed in the 2025 Dudek Standard Schedule of Charges (Attachment A). The total cost to complete tasks 1 through 3 is provided below.

Table 1. Fee Summary

Task No.	Task Description	Fee
1	Data Analysis	\$9,910
2	Annual Report Preparation	\$11,000
3	Meetings and Project Management	\$2,500
Total		\$23,410

TOTAL COST\$23,410.00

3 Schedule

The following provides the tentative schedule for completion of the annual report. Dudek assumes that the draft annual report will not need to be released for public review.

Table 1. Schedule

Task	Date of Completion
OBGMA Approval of Scope of Work	January 30, 2025
Submittal of Draft Annual Report to OBGMA	February 27, 2025 (February Regular Board Meeting)
Receipt of OBGMA Comments	March 10, 2025
Submittal/Adoption of Final Annual Report to OBGMA	March 27, 2025 (March Regular Board Meeting)

Dudek appreciates this opportunity to assist the OBGMA. If you have any questions or require further discussion, please contact me at dpritchard-peterson@dudek.com or 760.479.4214.

Sincerely,



Devin Pritchard-Peterson, PG
Senior Hydrogeologist

Att.: Attachment A, 2025 Standard Schedule of Charges

Table 1. Fee

Dudek Labor Hours and Rates						
Task	GSP Annual Report	Principal Hydrogeologist I		Sr. Hydrogeologist IV		Project Hydrogeologist II
		Hours	Rate	Hours	Rate	Rate
		Billable Rate:				
1	Data Analysis	1	\$310.00	6	\$235.00	\$195.00
2	Annual Report Preparation	1		4		
3	Meetings and Project Management	2		8		
Total Hours		4		18		92
Total		\$1,240.00	4%	\$4,230.00	16%	\$17,940.00
Percent of Hours (Base)						81%
						\$23,410.00
						\$9,910.00
						\$11,000.00
						\$2,500.00
						\$23,410.00
						\$9,910.00
						\$11,000.00
						\$2,500.00
						\$23,410.00

Attachment A

2025 Standard Schedule of Charges

DUDEK 2025 Standard Schedule of Charges

Engineering Services

Project Director	\$355.00/hr
Principal Engineer III	\$330.00/hr
Principal Engineer II	\$315.00/hr
Principal Engineer I	\$300.00/hr
Program Manager	\$290.00/hr
Senior Project Manager	\$290.00/hr
Project Manager	\$275.00/hr
Senior Engineer III	\$270.00/hr
Senior Engineer II	\$260.00/hr
Senior Engineer I	\$255.00/hr
Project Engineer IV/Technician IV	\$245.00/hr
Project Engineer III/Technician III	\$235.00/hr
Project Engineer II/Technician II	\$220.00/hr
Project Engineer I/Technician I	\$200.00/hr
3D Production Manager	\$235.00/hr
Senior Designer II	\$220.00/hr
Senior Designer I	\$215.00/hr
Designer	\$210.00/hr
Assistant Designer	\$205.00/hr
CADD Operator III	\$200.00/hr
CADD Operator II	\$190.00/hr
CADD Operator I	\$175.00/hr
CADD Drafter	\$160.00/hr
CADD Technician	\$145.00/hr
Project Coordinator	\$170.00/hr
Engineering Assistant	\$145.00/hr

Environmental Services

Senior Project Director	\$350.00/hr
Project Director	\$300.00/hr
Senior Specialist V	\$275.00/hr
Senior Specialist IV	\$265.00/hr
Senior Specialist III	\$250.00/hr
Senior Specialist II	\$235.00/hr
Senior Specialist I	\$220.00/hr
Specialist V	\$210.00/hr
Specialist IV	\$195.00/hr
Specialist III	\$185.00/hr
Specialist II	\$175.00/hr
Specialist I	\$165.00/hr
Analyst V	\$155.00/hr
Analyst IV	\$145.00/hr
Analyst III	\$135.00/hr
Analyst II	\$125.00/hr
Analyst I	\$105.00/hr
Technician IV	\$100.00/hr
Technician III	\$90.00/hr
Technician II	\$80.00/hr
Technician I	\$70.00/hr
Project Coordinator II	\$170.00/hr
Project Coordinator I	\$135.00/hr

Mapping and Surveying Services

UAS Pilot	\$165.00/hr
Survey Lead	\$260.00/hr
Survey Manager	\$220.00/hr
Survey Crew Chief	\$185.00/hr
Survey Rod Person	\$145.00/hr
Survey Mapping Technician	\$135.00/hr

Construction Management Services

Principal Manager	\$215.00/hr
Senior Construction Manager	\$195.00/hr
Senior Project Manager	\$190.00/hr
Construction Manager	\$185.00/hr
Project Manager/Construction Management	\$175.00/hr
Resident Engineer	\$175.00/hr
Construction Engineer	\$175.00/hr
On-site Owner's Representative	\$160.00/hr
Prevailing Wage Inspector	\$160.00/hr
Construction Inspector	\$150.00/hr
Administrator/Labor Compliance	\$125.00/hr

Hydrogeology/HazWaste Services

Project Director	\$345.00/hr
Principal Hydrogeologist/Engineer III	\$320.00/hr
Principal Hydrogeologist/Engineer II	\$310.00/hr
Principal Hydrogeologist/Engineer I	\$300.00/hr
Senior Hydrogeologist V/Engineer V	\$275.00/hr
Senior Hydrogeologist IV/Engineer IV	\$265.00/hr
Senior Hydrogeologist III/Engineer III	\$255.00/hr
Senior Hydrogeologist II/Engineer II	\$245.00/hr
Senior Hydrogeologist I/Engineer I	\$235.00/hr
Project Hydrogeologist V/Engineer V	\$225.00/hr
Project Hydrogeologist IV/Engineer IV	\$215.00/hr
Project Hydrogeologist III/Engineer III	\$205.00/hr
Project Hydrogeologist II/Engineer II	\$195.00/hr
Project Hydrogeologist I/Engineer I	\$185.00/hr
Hydrogeologist/Engineering Assistant	\$150.00/hr
HazMat Field Technician	\$135.00/hr

District Management & Operations

District General Manager	\$225.00/hr
District Engineer	\$215.00/hr
Operations Manager	\$165.00/hr
District Secretary/Accountant	\$150.00/hr
Collections System Manager	\$150.00/hr
Grade V Operator	\$140.00/hr
Grade IV Operator	\$125.00/hr
Grade III Operator	\$115.00/hr
Grade II Operator	\$95.00/hr
Grade I Operator	\$90.00/hr
Operator in Training	\$80.00/hr
Collection Maintenance Worker	\$85.00/hr

Project Delivery Services

Technology Specialist II	\$245.00/hr
Technology Specialist I	\$190.00/hr
GIS Analyst V	\$220.00/hr
GIS Analyst IV	\$200.00/hr
GIS Analyst III	\$165.00/hr
GIS Analyst II	\$145.00/hr
GIS Analyst I	\$130.00/hr
Creative Services IV	\$185.00/hr
Creative Services III	\$160.00/hr
Creative Services II	\$145.00/hr
Creative Services I	\$130.00/hr
Technical Editor IV	\$185.00/hr
Technical Editor III	\$160.00/hr
Technical Editor II	\$145.00/hr
Technical Editor I	\$130.00/hr
Publications Specialist IV	\$135.00/hr
Publications Specialist III	\$125.00/hr
Publications Specialist II	\$115.00/hr
Publications Specialist I	\$105.00/hr
Clerical Administration	\$100.00/hr

Expert Witness – Court appearances, depositions, and interrogatories as expert witness will be billed at 2.00 times normal rates.

Emergency and Holidays – Minimum charge of two hours will be billed at 1.75 times the normal rate.

Material and Outside Services – Subcontractors, rental of special equipment, special reproductions and blueprinting, outside data processing and computer services, etc., are charged at 1.15 times the direct cost.

Travel Expenses – Mileage at current IRS allowable rates. Per diem where overnight stay is involved is charged at cost

Invoices, Late Charges – All fees will be billed to Client monthly and shall be due and payable upon receipt. Invoices are delinquent if not paid within 30 days from the date of the invoice. Client agrees to pay interest at a 10% annual rate for amounts unpaid greater than 30 days after the date of the invoice.

Annual Increases – Unless identified otherwise, these standard rates will increase in line with the CPI-U for the nearest urban area per the Department of Labor Statistics to where the work is being completed) or by 3% annually, whichever is higher.

Prevailing Wage – The rates listed above assume prevailing wage rates do not apply. If this assumption is incorrect Dudek reserves the right to adjust its rates accordingly.